

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
MONDAY, JUNE 13th, 2011
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

7:00 PM

MINUTES

1. Call to Order – President Townsend called the meeting to order at 7:01pm. The following board members present were Ann Hartnell, Bob Wesolowski, John Ranallo, Rosalyn Figas and Hilbert Radtke. Kyle Stumbris was not present. Also in attendance was Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Treasurer Sara Pullen, Mike Wesolowski, Mike Gavigan, Fire Chief Eric Edlebeck, Mike Judkins from Water Well Solutions and Clerk Toshia Ranallo.
2. Approval of Agenda – President Townsend moved agenda item 13c to be discussed after 4b, with that change, Hartnell made a motion seconded by Wesolowski to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Figas would like to discuss approval of the Wausaukee Alumni Group to develop a 50' x 162' area on the old school site property at the next available meeting.
4. Business With Guests
 - a. Mike Judkins from Water Well Solutions to discuss Rehab Work on Well #1 – Judkins provided the board informational packets including a quote for service for Well #1. He added that total cost cannot be determined until an inspection is complete. This quote was further reviewed under agenda item # 13a.
 - b. Discussion/Action – Eric Edlebeck from the Wausaukee Fire Department to discuss the fire siren and safety training. – Edlebeck stated that he will perform fire safety training for Village employees on Wednesday, June 22 at 3:30pm.

Edlebeck explained the fire department no longer needs the fire siren and would like the Village to take over the responsibility and utilize it for severe weather warnings. He stated that he is in the process of gathering estimates to upgrade the siren and will have the information for the next meeting. If the Village decides to take over the responsibility it will occur January 1, 2012 due to money already budgeted for it in 2011.
 - c. (13c) Discussion/Action – Approval for Pam Aide and David Heritsch to attend a Residential Cross Connection Control Program on July 27, 2011 Plover, WI – Radtke made a motion seconded by Hartnell to approve Pam Aide and Dave Heritsch to attend a Residential Cross Connection Control Program on August 9, 2011 in Greenville, WI. Motion carried.
5. Motion to Approve Minutes
 - a. Regular Village Board – 5/09/11 – Ranallo made a motion seconded by Hartnell to approve the minutes. Motion carried.
 - b. Parks Committee – 5/09/11 – Hartnell made a motion seconded by Radtke to approve the minutes. Motion carried.
 - c. Water & Sewer Committee – 5/10/11 – Figas stated that she would like to discuss recommendations discussed at the meeting at the next available meeting. Figas made a motion seconded by Ranallo to approve the minutes. Motion carried.

- d. Special Village Board – 5/16/11, 6/08/11 – Figas made a motion seconded by Wesolowski to approve the minutes. Motion carried.
6. Motion to Approve Village Street and Utility Reports – Figas stated that she would like to see a plan for next year’s flowers are discussed at the March 2012 regular board meeting. In addition, curb stop repairs also need to be discussed at the next available meeting. Radtke made a motion seconded by Wesolowski to approve the reports. Motion carried.
7. Motion to Approve Bills – Radtke made a motion seconded by Wesolowski to approve the bills. Motion carried.
8. Motion to Approve Treasurer’s Report – Pullen stated she will have a 6 month budget versus actual report for the July’s regular board meeting. Ranallo made a motion seconded by Figas to approve the Treasurer’s Report. Motion carried.
9. President’s Report
 - a. Townsend expressed a special thank you to the Wausaukee Lions & Leos Club for their extra effort in cleaning up south of the Village along Hwy 141 on May 14, 2011. Clerk Ranallo will send a thank you letter.
 - b. Townsend expressed a special thank you to Ross Rost for donating time and money for grinding stumps in the Village. Clerk Ranallo will send a thank you letter.
 - c. Letter received from Maggie Deschane – Ms. Deschane had written a letter asking the board to consider having a “no kill” animal shelter in Wausaukee. Hartnell recalled 15 years ago a group tried to establish an animal shelter but was unsuccessful in receiving support. Clerk Ranallo will send Ms. Deschane a letter explaining the Village Board had discussed her suggestions and after consideration has decided the Menominee Animal Shelter is the best option and best interest for the lost and neglected animals in our Village.
 - d. Marinette County Fairgrounds Lease and Location – Due to errors in the 55 year old lease, Townsend asked the board to think about it and then discuss the lease at a future meeting.
10. Unfinished Business
 - a. Discussion/Action – Revise Employee Handbook – Wage Scales – Ann Hartnell made a motion seconded by John Ranallo to add Wage & Pay Scales to section 4 item 2 to the employee handbook. Motion carried.
11. Approval of Permits/Licenses
 - a. Sign Permit – WPS 912 Main Street – Hartnell made a motion seconded by Wesolowski to approve the sign permit application for Wisconsin Public Service. Motion carried.
 - b. Temporary Retailers Class B License
 1. American Legion July 2, 2011 at the American Legion Building and Fair Weekend August 25 – August 28, 2011 located at old library building. – Ranallo made a motion seconded by Figas to approve the Temporary Retailers License for the American Legion. Motion carried.
 - b. Retailer’s License Class A Beer & Liquor Renewal – Figas made a motion seconded by Hartnell to approve the following Class A Beer & Liquor Retailer’s Licenses. Motion carried.
 1. Exxon Quik Stop
 2. Wausaukee LaFaive Corp (BP)
 3. Citgo Quik Food Mart
 4. Smith’s 141 Super Market

- c. Retailer's License Class B Beer & Liquor Renewal – Wesolowski made a motion seconded by Figas to approve the following Class B Beer & Liquor Retailer's Licenses. Motion carried.
 1. Hoover's Prime Tyme
 2. Chippewa LLC
 3. Newingham's Supper Club
 4. Wausaukee Bowl
- d. Cigarette License – Radtke made a motion seconded by Ranallo to approve the following Cigarette License. Motion carried.
 1. Exxon Quik Stop
 2. Citgo Quik Food Mart
 3. Wausaukee LaFaive Corp (BP)
 4. Smith's 141 Super Market
- e. Renewal Operator's License – Radtke made a motion seconded by Hartnell to approve the renewal operators licenses for the American Legion. Motion carried.
 1. American Legion
 - a. Cora Gavigan
 - b. Jim Figlewicz
 2. Wausaukee LaFaive Corp/AKA BP – Wesolowski made a motion seconded by Hartnell to approve the following renewal operator licenses for Wausaukee LaFaive Corp/AKA BP. Motion carried.
 - a. Tonya Geib
 - b. Michelle Guntermann
 - c. Karen Johnson
 - d. Darlene Flynn
 - e. Jill Schroeder
 3. Hoovers – Ranallo made a motion seconded by Hartnell to approve the following renewal operator licenses for Hoovers. Motion carried.
 - a. Teri Edlebeck
 - b. Joan Jansen
 - c. April Benjamin
 - d. Cory Carpenter
 - e. Sherrie Schelvan
 - f. Tammy Schlies
 - g. Kim Bartels
 - h. Paul Zak
 4. Newingham's – Wesolowski made a motion seconded by Ranallo to approve the following renewal operator's licenses for Newingham's Supper Club. Motion carried.
 - a. Beth Burnside
 - b. Dawn Burnside
 - c. Courtney Popp
 5. Exxon Quik Stop – Radtke made a motion seconded by Hartnell to approve the following renewal operator licenses for Exxon Quik Stop. Motion carried.
 - a. Karla Gossen
 - b. Diane Flynn
 - c. Merrylou Smith
 - d. Jennifer Farrell
 - e. Lisa Ulsh

- f. Patricia Jarman
 - g. Kelly Laun
6. Citgo – Hartnell made a motion seconded by Wesolowski to approve the following renewal operator licenses for Citgo. Motion carried.
- a. Amanda Voelker
 - b. Russell Sterner
 - c. Suzette Jossart
 - d. Terri Liebers
 - e. Nicole Rhodes
7. S & J Chippewa LLC – Ranallo made a motion seconded by Wesolowski to approve the following renewal operator licenses for S & J Chippewa LLC. Motion carried.
- a. Janine Severson
 - b. Nicole Dane
 - c. Richard Gibbs
 - d. Amanda Orlando
 - e. Alicia Maki
 - f. Kean Stumbris
8. Wausaukee Bowl – Radtke made a motion seconded by Hartnell to approve the following renewal operator licenses for Wausaukee Bowl. Motion carried.
- a. Joe Schlies
 - b. Sara Pullen

12. Approval of Major Purchases

- a. Discussion/Action – Grass Cutter Quote Major purchases – Tabled.

13. New Business

- a. Discussion/Action – Well Pump #1 Inspection and Service Quotes – The board reviewed 3 quotes from CTW Corporation, Water Well Solutions and Municipal Well & Pump. After a short discussion it was determined that more information was needed in order to make a decision. This will be discussed at the next available meeting.
- b. Discussion/Action – Resolution 2011-3 / Compliance Maintenance Resolution – Tabled
- c. Discussion/Action – Approval for Pam Aide and David Heritsch to attend a Residential Cross Connection Control Program on July 27, 2011 Plover, WI – Discussed above.
- d. Discussion/Action – Public Official Bond Quote for Authorized Signers for all Village/Water & Sewer Accounts – Radtke made a motion seconded by Hartnell to approve spending an annual cost of \$88 for each Jeff Townsend and Rosalyn Figas to be bonded for \$50,000, and \$535 for each Clerk Ranallo and Treasurer Pullen to be bonded for \$50,000. Motion carried. After a recent meeting with a Rural Water Representative, Clerk Ranallo and Treasurer Pullen became aware of this neglected requirement.
- e. Discussion/Action – Renewal Bank North Open Line of Credit – Figas made a motion seconded by Radtke to approve the renewal Open Line of Credit Loan at Bank North at a 2.99% interest rate. Motion carried.
- f. Discussion/Action – Resolution 2011-2 Creation of Ward 1 for Elections – Ranallo made a motion seconded by Hartnell to approve Resolution 2011-2 Creation of Ward 1 for Elections. Motion carried.

- g. Discussion/Action – Evergreen Park Restroom Lighting & Upper Campground Electricity Quote – Radtke made a motion seconded by Figas to approve the \$465 quote from Inlet Electric Inc. to install 6 recessed can lights in the Evergreen Park restrooms. Motion carried.
 - h. Discussion/Action – American Legion requests use of Payant Park and the Village property near Jerry’s Market for July 2nd – Ranallo made a motion seconded by Hartnell to approve the American Legion request to use Payant Park and Jerry’s Market parking lot for vendors/crafters on Saturday, July 2. Motion carried.
 - i. Discussion/Action – Fireworks Donation – No Action taken. \$1250 was already budgeted for fireworks.
 - j. Discussion/Action – 4th of July Radio Broadcasting Quote – Hartnell made a motion seconded by Wesolowski to authorize spending a maximum of \$575 for radio broadcasting for the 4th of July celebration. Motion carried. Clerk Ranallo will contact Julia Grabian with Bay Cities Radio.
 - k. Discussion/Action – Picnic Tables for 4th of July Celebration – Wesolowski made a motion seconded by Hartnell to move 10 picnic tables to Ballas Memorial Park for the 4th of July celebration. Motion carried. Tables will be returned Sunday, July 3.
 - l. Discussion/Action – Speed Limit Sign and Parking Signs on Fairgrounds Road near Ballas Park – Street Supervisor Darryll Schmidt was directed to put up “Children at Play” signs and Clerk Ranallo will contact the Marinette County Sheriffs Department for extra patrol due to speeding vehicles.
 - m. Discussion/Action – Close Roads for 5K Run/Walk – Ranallo made a motion seconded by Hartnell to close Fairgrounds Road and Cedar Street north of the fairgrounds from 8:00 am to 10:30 am. Motion carried.
14. Motion to Adjourn – Hartnell made a motion seconded by Wesolowski to adjourn the meeting at 9:40pm. Motion carried.

Submitted by Toshia Ranallo