

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, FEBRUARY 9<sup>th</sup>, 2011  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**7:00 PM  
MINUTES**

1. Call to Order – President Townsend called the meeting to order at 7:00pm. The following board members present were Ann Hartnell, Bob Wesolowski, Kyle Stumbris, Rosalyn Figas and Hilbert Radtke. John Ranallo was not in attendance. Also present were Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Treasurer Sara Pullen, Clerk Toshia Ranallo, DNR Warden David Oginski, Mark Hannon from Wisconsin Public Service and resident Joellen Simpson.
2. Approval of Agenda – President Townsend moved agenda item #11 to be discussed after agenda item #4. With that change Hartnell made a motion seconded by Radtke to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Joellen Simpson informed the board she has reserved 5 of 7 performances for the “Concerts in the Park” this summer and music will be on Thursdays in July and August.
4. Business with Guest – Mark Hannon with WPS to discuss ornamental lighting on Main Street – Hannon presented the board with a packet of information and explained there are 3 options to consider when installing decorative lighting.
  - Option 1 – WPS owns, installs and maintains the lighting system. Un-metered system.
  - Option 2 – Municipality owns and installs the equipment and WPS maintains it. Un-metered system.
  - Option 3 – Municipality can own, install and maintain the equipment. Metered system.

Hannon stated good quality lighting equipment that includes a pole and fixture would cost anywhere from \$2000 and up, plus installation expenses. He said to keep in mind, the taller the pole, the fewer fixtures you need, and rule-of-thumb is 4 times the mounting height in between fixtures.

Hannon stated the Village should get started by deciding on a pole and fixture and go from there.

5. Motion to Approve Village Street and Utility Report – Wesolowski made a motion seconded by Radtke to approve the Village Street and Utility Reports with the exception of item # 17 in the Village Street Report which will be discussed under agenda # 12 (2). Motion carried.
6. Motion to Approve Minutes – Hartnell made a motion seconded by Radtke to approve the following minutes. Motion carried.
  - a. Regular Village Board Meeting – 1/12/11
  - b. Health Welfare & Personnel Committee Meeting – 1/17/11, 1/26/11
  - c. Water & Sewer Committee Meeting – 1/19/11
  - d. Parks & Beaches Committee Meeting – 1/26/11
7. Motion to Approve Bills – Radtke made a motion seconded by Wesolowski to approve the bills. Motion carried.
8. Motion to Approve Treasurer’s Report – Figas made a motion seconded by Stumbris to approve the Treasurer’s Report. Motion carried.

## 9. Committee Reports

### a. Health Welfare & Personnel Committee

1. Discussion/Action – Job descriptions for Water/Sewer Supervisor and Operators – Figas made a motion seconded by Hartnell to include the revised Water/Sewer Supervisor and Operators job descriptions to the employee handbook. Motion carried.
2. Discussion/Action – Employee Handbook Revisions – Hartnell made a motion seconded by Figas to make the following corrections to funeral pay and health insurance in the employee handbook. Motion carried.
  - Funeral Pay – Reinstate funeral pay from the 2004 employee handbook effective 1/1/2011.
  - Health Insurance – The Village will reimburse up to \$6000 per year for the purpose of purchasing health insurance for the employee, their spouse & their dependents. The intent is to cover up to \$6000 per year at the rate of \$500 per month.

The Village became aware of a discrepancy recently in the Health Insurance section of the employee handbook. There will be no repercussions to the affected employee(s) because of the Village's oversight in this matter.

### b. Water & Sewer Committee

1. Discussion/Action – Water Tower Replacement Fund –Hartnell made a motion seconded by Radtke to transfer \$14,000 to the Water Tower Replacement Fund. Motion carried. The funds to be transferred materialized from a surplus in the 2010 *Total Income* budget and remaining funds reserved for *Repairs and Maintenance*.
2. Discussion/Action – Cross Connection Inspections – The committee scheduled another meeting for Wednesday, February 23 to discuss upcoming training for the utility department to perform residential cross connections. No Action taken.
3. Discussion/Action – Meter Replacement – The committee recommended testing and replacing a minimum of 25 5/8 inch residential meters per year and testing remaining sizes per DNR code. Testing will be performed together with cross connection inspections.

### c. Parks & Beaches Committee

1. Discussion – 4<sup>th</sup> of July Celebration – On behalf of Trustee Ranallo, Clerk Ranallo explained the committee is considering Ballas Park as the location for the celebration but nothing has been set in stone. Trustee Ranallo has organized a softball game between the Amberg Fire and Wausaukee Fire Departments, as well as arranging a tournament between Amberg, McAllister and Wausaukee Developmental Baseball/Little Leagues. Ranallo is in the process of coordinating other activities for children including large bouncers and reserved *Daze 2 Nights* band to perform in the evening.  
Ann Hartnell stated Marinette County Forestry will meet Thursday, February 10 and will discuss allowing parking on Marinette County land near Ballas Park.  
A future Parks meeting was scheduled for February 16 at 5:00pm to further discuss the celebration.

## 10. President's Report – None

## 11. Old Business

- a. ATV Routes –DNR Warden David Oginski stated that he will construct a map showing where signs need to be placed. He estimated the Village will need 3 “route end”, 9 “stop”, 26 “arrow”, 14 “route” plus speed limit signs.

Oginski also stated unlike snowmobile trails, the law prohibits access from residences to the ATV route. President Townsend suggested a letter be written to Wisconsin State Representative Jeff Mursau requesting a change in the legislation.

The board also reviewed the ATV Ordinance that had been returned by the attorney. There were minor changes to the route description. The ATV ordinance will be presented at the next regular board meeting in March for adoption.

## 12. New Business

- a. Discussion/Action – Parking Signs – Radtke made a motion seconded by Wesolowski to approve the placement of “No Overnight Parking” signs in Payant Park. Motion carried.
- b. Discussion/Action – Permission for Darryll Schmidt to attend WRWA Conference set for March 29<sup>th</sup> – April 1<sup>st</sup> in Green Bay. – Wesolowski made a motion seconded by Radtke to approve payment of the registration fee for the WRWA Conference March 29<sup>th</sup> – April 1<sup>st</sup> in Green Bay, along with paid wages with the exception of lunch time and mileage reimbursement for Darryll Schmidt. Motion carried. Rosalyn Figas opposed.
- c. Discussion/Action – Water & Sewer contact number corrections in CenturyTel and Yellow Book phone books. – Register the Village Hall phone number for Wausaukee Water-Sewer and keep Darryll Schmidt as the “After Hours Emergency Service” contact.

13. Adjourn – Wesolowski made a motion seconded by Stumbris to adjourn at 9:35pm. Motion carried.

Submitted by Toshia Ranallo