

**VILLAGE OF WAUSAUKEE  
WATER & SEWER UTILITY  
COMMITTEE MEETING  
WEDNESDAY, JANUARY 19th, 2011  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE  
5:00pm**

**MINUTES**

1. Call to Order – Chairman Figas called the meeting to order at 5:01pm. Committee members present were Hilbert Radtke and Kyle Stumbris. Also present were Water/Sewer Operator Pam Aide, Treasurer Sara Pullen and Clerk Toshia Ranallo.
2. Approval of Agenda – Radtke made a motion seconded by Stumbris to approve the agenda. Motion carried.
3. Discussion – Water Tower Replacement Fund – Treasurer Pullen explained that in the 2010 budget *Total Income* had a surplus of \$8,714.21 and *Repairs and Maintenance* had a surplus \$5,968.00. The committee will recommend transferring \$14,000 to the Water Tower Replacement Fund. The fund currently has \$17,500.
4. Discussion – Cross Connection Ordinance – The committee reviewed a cross connection ordinance from the Village of Alma Center. This ordinance designates the responsibility of cross connection inspections to the property owner. The ordinance references a cross connection inspection manual. Clerk Ranallo will request a copy of this manual.

The committee will recommend causing cross connection inspections to 25 residential services and 20 non-residential services by July 1, 2011 to comply with the deadline given by the Department of Natural Resources. Clerk Ranallo will compile a list and create a letter.

5. Discussion – Meter Replacement vs. Meter Testing Program – The committee will recommend testing & replacing a minimum of 25 5/8 inch residential meters per year and test remaining sizes per DNR code.
6. Discussion – Water/Sewer Department Hours – Figas explained it was brought to her attention the department hours were exceeding 45 hours a week. The committee would like for the department to stay within the hours allotted and seek authorization for hours that exceed 45 hours.
7. Adjourn – Hilbert Radtke made a motion seconded by Kyle Stumbris to adjourn the meeting at 6:55pm. Motion carried.

Submitted by Toshia Ranallo