



**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, DECEMBER 8th, 2010
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE
7:00 PM
MINUTES**

1. Call to Order – President Townsend called the meeting to order at 7:00pm. The following members present were Ann Hartnell, Bob Wesolowski, Kyle Stumbris, John Ranallo, Rosalyn Figas and Hilbert Radtke. Also present were Treasurer Sara Pullen, Water/ Sewer Operator Pam Aide, Clerk Toshia Ranallo, residents Joellen Simpson, Mike Gavigan, Fire Chief Eric Edlebeck, fireman Harry Tischendorf and Thomas Arthur, Kevin Pomasl from Pomasl Fire Equipment Inc. and Shirley Prohdomme from the Peshtigo Times.
2. Approval of Agenda – President Townsend moved agenda item 13e to be discussed during agenda item 11a. With that change John Ranallo made a motion seconded by Ann Hartnell to approve the agenda. Motion carried.
3. Business With Guest – Wendy Anderson from the Wisconsin Department of Natural Resources to discuss the 2010 Sanitary Report. — Anderson began by explaining that she had been asked to come and explain cross connections inspections and meter replacement deficiencies that have not yet been addressed from the 2010 Sanitary Report. Anderson explained that she has reviewed the last Water & Sewer committee meeting minutes and they are not conclusive on how the Village plans to proceed with either of the two topics. Anderson stated that she has giving training to the Village's waterworks staff and based on the feedback she received the utility staff still does not feel comfortable being responsible for cross connection inspections. Anderson stated that the Village needs to have qualified staff or some other means to accomplish this goal.

In response Water & Sewer Utility Committee Chairman Rosalyn Figas expressed confusion. Figas acknowledged a cross connections and a meter replacement plan had been addressed at the last committee meeting on November 17, and the committee will discuss their recommendations tonight under agenda item 9a. Anderson stated that she was unaware of that meeting. Clerk Ranallo stated that she was unaware of Wendy Anderson's attendance at tonight's meeting until she saw the agenda and that she had not had a chance to forward the unapproved November 17 minutes to Anderson. With that confusion cleared Anderson asked the Board if they had any additional questions.

Hilbert Radtke asked if other small communities contract out cross connection inspections and meter replacements. Anderson stated that most of them do their own residential inspections and contract out for industrial and commercial inspections. Anderson stated that according to the PSC one of the advantages in going with a 20 year meter replacement program (*every meter pulled every 20 years and a percentage tested, if they pass, that's all that has to be tested, but if they fail, all of them will have to be tested*) is that cross connection inspections can also be placed on a 20 year frequency. Anderson recommended weighing the economics of the issue. After reviewing the last committee meeting minutes Anderson suggested to go ahead and test 10% of meters per year but simultaneously look at a meter replacement program versus a meter testing program. Figas and Stumbris stated they were unaware of two separate programs. Radtke stated the committee discussed testing all the meters at one time every 20 years. Anderson replied if that's the case then you have to throw the meters away and the new ones will come with a certification stating it has been tested by the manufacturer. Radtke asked what percentage of communities does it that way. Anderson stated a lot, and most of them hire a company like Davies Water to test their larger meters. Anderson stated there are very few communities that are using a test and switch plan, because of the extensive time and labor. She added it is cheaper to send the meter out to be tested if it has been budgeted

for. Radtke asked Anderson if all meters would have to be replaced next year and the following year if the Village decided to implement a 20 year plan. Anderson stated that you don't get a future 20 years. She added the meter manufacturers have pushed communities in this direction because meters have become so disposable and are not built to last anymore. Figas stated this will be discussed at the next Water & Sewer Committee meeting.

4. Audience to Anyone Wishing to Speak – None
5. Motion to Approve Minutes – Ann Hartnell made a motion seconded by Bob Wesolowski to approve the following minutes. Motion carried.
 - a. Regular Board Meeting 11/10/10
 - b. Water & Sewer Utility Committee 11/17/10
 - c. Health & Welfare & Personnel Committee 11/17/10, 11/29/10, 12/3/10
 - d. Smart Growth Committee 11/17/10
 - e. Budget Hearing 11/29/10
6. Motion to Approve Village Street and Utility Report – Hilbert Radtke made a motion seconded by Ann Hartnell to approve the reports. Motion carried.
7. Motion to Approve Bills – John Ranallo made a motion seconded by Bob Wesolowski to approve the bills. Motion carried.
8. Motion to Approve Treasurer's Report – Hilbert Radtke made a motion seconded by Rosalyn Figas to approve the Treasurer's Report. Motion carried.
9. Committee Reports
 - a. Discussion/Possible Action – Water & Sewer Utility Committee – The committee recommended exercising auxiliary power sources under full load quarterly starting January 2011. Clerk Ranallo will provide Wendy Anderson an outline of the discussion from the November 17th meeting. Another committee meeting will be scheduled in the future to discuss revising the cross connections ordinance and a meter replacement program versus a meter testing program.
 - b. Discussion/Possible Action – Health, Welfare & Personnel Committee – Chairman Ann Hartnell stated the committee discussed employee evaluations. Pay scales for all levels of employees will be discussed further after the first of the year and the committee discussed with Pam Aide revising water and sewer job descriptions for supervisor and operator positions, which will also be discussed further.
 - c. Discussion/Possible Action – Smart Growth Committee – Chairman Hartnell stated Clerk Ranallo will review the draft Licensing and Regulations Ordinance during her time off. The committee also discussed developing 11x7 brochures to promote the Village. Chairman Hartnell is in the process of gathering different quotes from area printers. She added the brochure will include a section for advertisements to help defray costs.
10. President's Report
 - a. Create a 4th of July Celebration Committee – Chairman of the Parks and Beaches Committee John Ranallo stated that he would like to see the Parks Committee involved. President Townsend placed the committee in charge of the event. Trustee Ranallo will contact people and organize volunteers to work with the committee. It was decided the celebration will be held on Saturday, July 2, 2011. A committee meeting will be scheduled in January.
 - b. President Townsend stated parking on any street or highway between the hours of 1:00am and 6:00am November 15th, 2010 to April 1st 2011 is prohibited per Village Ordinance SEC. 8-1-27(a)
 - c. President Townsend stated permission was granted authorizing a one year trial basis (2011) for ATV use on Hwy C to go from Hillside Rd to Faxton Street. A future meeting will be scheduled with the town to discuss this matter further.

11. Unfinished Business

- a. Discussion/Action – Ice Rink Lighting – President Townsend stated Ron Wenzel will put up a wall light attached to the Jerry's Market building. Hilbert Radtke made a motion seconded by Bob Wesolowski to approve a port-a-potty to be placed by the ice rink through February. Motion carried.
- b. Discussion/Action – Approval of Employee Raises – Ann Hartnell made a motion seconded by Bob Wesolowski to approve the following 2011 raises per hour. 50 cents for Pam Aide and 35 cents each for Darryl Schmidt and Dave Heritsch. Motion carried.
- c. Discussion/Action – Purchase new fire truck – Rosalyn Figas made a motion seconded by Kyle Stumbris to approve the Village's half of the purchase of a Pierce Encore Rescue equipment van, contingent on the Town of Wausaukee's board approval for the Wausaukee Volunteer Fire Department. Motion carried. Total price of the equipment van is \$259,500 and a prepayment discount of (\$8,775.00) will apply. The Villages half will amount to \$125,362.50.

Kevin Posmal from Pomasl Fire Equipment, Inc. stated that after January 6, the price will increase due to rubber shortage and oil. President Townsend stated a Village CD and a line of credit is available to pay for the van. He added the Water & Sewer Utility is paying back money they borrowed from the village general fund and in a short time the CD could be replaced or the loan repaid.

12. Approval of Permits/Licenses

- a. Operator's Licenses – John Ranallo made a motion seconded by Ann Hartnell to approve the following applications for operator's licenses. Motion carried.
 1. Jill Schroeder – BP
 2. Diane Flynn – BP
 3. Kean Stumbris – Chippewa Bar
 4. Ronda Cary – Chippewa Bar

13. New Business

- a. Discussion/Review – Cost estimate from Bay-Lake Regional Planning Commission for address mapping. Buildings and Grounds Committee will invite Joshua Schedler from Bay-Lake Regional Planning Commission to a committee meeting for informational purposes.
- b. Discussion/Action – Approval of 2011 & 2012 R & R Assessing Contract – Hilbert Radtke made a motion seconded by John Ranallo to approve the 2011 & 2012 R & R Assessing Contract for \$4020.00 per year for a duration of 2 years. Motion carried.
- c. Discussion/Action – Appoint Chief Election Inspectors and Election Day Workers for 2011 – John Ranallo made a motion seconded by Bob Wesolowski to approve the following Chief Election Inspectors and Election Day workers for 2011. Motion carried.
 1. Georgie Kapalcynski – Chief
 2. Jane Goss Fritz – Chief
 3. Ruth Jicha
 4. Marion Marcusen
 5. Joellen Simpson
 6. Darlene Wojcik
 7. Patricia Freele
 8. Roselyn Ladwig
 9. Lisa Tracy
- d. Discussion/Action – Donation to Wausaukee School Summer Swimming Program – Hilbert Radtke made a motion seconded by Bob Wesolowski to donate \$100 to the Wausaukee School Summer Swimming Program. Motion carried.
- e. Discussion/Action – Portable toilet at ice rink – Discussed during item agenda 11a.
- f. Discussion/Action – Catch basin at Third & Polk – Darryl Schmidt will get a price for repairs for next meeting. No action taken.

14. Adjourn — John Ranallo made a motion seconded by Ann Hartnell to adjourn the meeting at 8:20pm.

Submitted by Toshia Ranallo