

**VILLAGE OF WAUSAUKEE
WATER & SEWER UTILITY**
(COMMITTEE MEMBERS: ROSIE FIGAS, HILBERT RADTKE, KYLE STUMBRIS)
COMMITTEE MEETING
WEDNESDAY, NOVEMBER 17, 2010
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

4:30PM

MINUTES

1. Call to Order – Rosalyn Figas called the meeting to order at 4:35 pm. Committee members present were Hilbert Radtke and Kyle Stumbris. Village Treasurer Sara Pullen and Village Clerk Toshia Ranallo were also in attendance.
2. Approval of Agenda – A suggestion was made to move item #4 in front of item #3. Hilbert Radtke made a motion seconded by Kyle Stumbris to approve the agenda with that change. Motion carried.
3. Discussion – 2011 Water/Sewer Budget – The Committee looked over the final budget as provided by Pullen. Figas asked if the 3% increase for utilities had been added in to the totals and Pullen answered that it had. Pullen mentioned that the only thing that may still change would be the numbers for wages depending on the outcome of the Personnel Committee. She added that the net ordinary income for Water & Sewer is \$65,702.03 before depreciation so there shouldn't be a problem funding wage increases. Pullen also told that Committee that she had gotten the numbers together for both CD's and Money Market's from both local financial institutions in the Village to start a Water Tower Replacement Fund. The Committee elected to go with a Money Market account at Bank North for the fund. Figas suggested that the Committee meet again after the first of the year to go through final 2010 numbers, and discuss the possibility of adding to the CD's or Money Market accounts with some of the excess funds.
4. Discussion – 2010 Audit of the Village of Wausaukee Public Water Supply System
 - a. Cross Connections – The committee will research and possibly revise the cross connection ordinance to make cross connections inspections the property owner's responsibility. Pam Aide will also look into providing a list of a person(s) who has been properly trained in accordance with the American Society of Sanitary Engineers to perform these surveys. Figas stated that the plan is to have 100% of our customers inspections completed within 5 years and 50% of our commercial customers inspections completed in 2011 and 50% completed in 2012. Figas stated that the committee will keep DNR Wendy Anderson informed on every step of the plan.
 - b. Stumbris Well – Stumbris will submit paperwork by 11-22-10.

- c. Long Term Meter Replacement – Aide stated that Davies Water will be coming on Monday to show her how to use the meter tester. Figas stated the plan is to test 10% of meters per year and replace as needed. Aide will correspond with Wendy Anderson to make sure the plan is sufficient.
- d. DNR Recommendations – Clerk Ranallo informed the committee the DNR’s recommendations are standard operational procedures that should be presented by the utility staff. The committee asked Aide to communicate with Treasurer Pullen on specific repairs that were budgeted for 2011.

The committee will also recommend exercising auxiliary power sources under full load quarterly starting January 2011.

- 5. Adjourn – Hilbert Radtke made a motion seconded by Kyle Stumbris to adjourn the meeting at 5:35pm. Motion carried.

Submitted by Toshia Ranallo

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.