

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, NOVEMBER 10<sup>th</sup>, 2010  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE  
7:00 PM**

**MINUTES**

1. Call to Order – President Townsend called the meeting to order at 7:02pm. The following board members present were Ann Hartnell, Bob Wesolowski, Kyle Stumbris, John Ranallo and Hilbert Radtke. Rosalyn Figas was not present. Also in attendance were Street Supervisor Darryll Schmidt, Water & Sewer Operator Pam Aide, Treasurer Sara Pullen, and Clerk Toshia Ranallo, residents Joellen Simpson, Sue Couvillion, Mike Gavigan, Marinette County Fair Board Secretary Lisa Witak and Shirley Prudhomme from the Peshtigo Times.
2. Approval of Agenda – John Ranallo made a motion seconded by Ann Hartnell to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – None
4. Motion to Approve Minutes
  - a. Regular Board Meeting 10/13/10 – John Ranallo made a motion seconded by Bob Wesolowski to approve the minutes. Motion carried.
  - b. Public Hearing 10/19/10 – Ann Hartnell made a motion seconded by Hilbert Radtke to approve the minutes. Motion carried.
  - c. Water & Sewer Utility Committee 10/27/10 – Ann Hartnell made a motion seconded by Hilbert Radtke to approve the minutes. Motion carried.
  - d. Finance Committee 10/15/10 – John Ranallo made a motion seconded by Bob Wesolowski to approve the minutes. Motion carried.
5. Motion to Approve Village Street and Utility Report – Bob Wesolowski made a motion seconded by Hilbert Radtke to approve the reports. Motion carried.
6. Motion to Approve Bills – John Ranallo made a motion seconded by Ann Hartnell to approve the minutes. Motion carried.
7. Treasurer’s Report – No action taken after review of Treasurer’s Report.
8. Committee Reports
  - a. Discussion/Possible Action – Water & Sewer Utility Committee – The committee worked on the 2011 water & sewer budget.
  - b. Discussion/Possible Action – Finance & Purchasing Committee – The committee worked on the 2011 budget.
9. President’s Report
  - a. Presentation of Proposed 2011 Budget by President Townsend – See Budget Hearing noticed attached. – President Townsend turned the floor over to Treasurer Pullen to explain some of the larger items on the budget. Pullen pointed out that the principal that will be coming in from Water & Sewer in 2011 is listed under “Other Financing Sources/Uses” on the P&L. She also mentioned that while the board was used to seeing the Jerry’s Market payment at the end of the report, it will now be located under “Debt Service” on the P&L. Pullen stated that utility numbers were based off of projected 2010 numbers plus 3%. She continued that wages on the 2011 budget

are 2010 projected numbers and may change slightly after the Personnel Committee meets and sets wages increases.

The Water & Sewer budget was also presented. Pullen stated that what the Board was looking at was not an accurate P&L since it included loan payments. Pullen stated that she added them, at Trustee Figas' request, so that the Board could get an actual picture of cash flow in and out of the enterprise fund. She added that on the water side is the 20 year fixed payment to the Village for the water loan. Pullen informed the Board that \$30,000 of the \$50,000 budgeted for repairs and maintenance was for work scheduled for 2011 on well #1. Pullen discussed the \$17,500 that was supposed to be used for cathodic protection in 2010 and stated that a Water Tower Fund add-on CD was set up at Bank North with an initial deposit of the \$17,500 unused in 2010. Pullen told the Board that she had spoken with Joel Rennie about the W/S Committee's inquiry into expanding the depreciation at the WWTP over an extended amount of time. Rennie said that the rates are regulated by the PSC and cannot be changed.

- b. 2011 Budget Hearing Monday, November 29 at 5:00pm
- c. Schedule Buildings & Grounds Committee Meeting to discuss address grid – Clerk Ranallo will collect quotes for creating an address grid. A future meeting will be set for discussion.
- d. Schedule Smart Growth Meeting to discuss brochures and to review the draft Licensing & Regulations Ordinance – A meeting was scheduled for November 17<sup>th</sup> at 7:00pm.
- e. Schedule Water & Sewer Utility Meeting to discuss update Well Permit Requirements Ordinance – A meeting was scheduled for November 17<sup>th</sup> at 4:30pm.
- f. Packerland Broadband installed a ground mount stand-by generator by cabinet on Butternut Street

#### 10. Unfinished Business

- a. Discussion/Action – Update on the Ice Skating Rink – The board decided to construct an ice rink in the parking lot by Jerry's Market. A gravel berm will be built to surround the area, and the gravel will be spread across the lot in the spring. Stumbris will address lighting issues and make suggestions at the next meeting.
- b. Discussion/Action – Resolution 2010-5 and Resolution 2010-6 Budget Amendments – Hilbert Radtke made a motion seconded by Ann Hartnell to approve the budget amendments resolutions. Motion carried.
- c. Discussion/Action – Jetting Sewer Mains – Pam Aide will contact R & R Welding for a quote to fix the old jetter. Darryll Schmidt will review and implement a plan for future jetting.
- d. Discussion/Action – American Legion Lease for Library – Ann Hartnell made a motion seconded by Bob Wesolowski to approve the American Legion Library Lease for a three-year term and with a \$2 million liability insurance policy. Motion carried.

#### 11. Approval of Permits/Licenses

- a. Private Well Permits – Roger Jicha – Hilbert Radtke made a motion seconded by Bob Wesolowski to approve the well permit. Motion carried.

#### 12. New Business

- a. Discussion/Action – 2011 Wausaukee Rescue Squad Contract – Bob Wesolowski made a motion seconded by John Ranallo to approve the 2011 Wausaukee Rescue Squad Contract for \$13,058.82. Motion carried.
- b. Discussion/Action – Wausaukee Fire District 2011 Budget – John Ranallo made a motion seconded by Bob Wesolowski to approve the Wausaukee Fire District 2011 Budget for \$61,395.00. The Village will contribute \$24,797.50. Motion carried.

- c. Discussion/Action – Award Snow Removal Bid – Ann Hartnell made a motion seconded by Kyle Stumbris to award the snow removal bid to Delaet Enterprises, LTD. Motion carried.
- d. Discussion/Action – Bear Point Snow Cruisers are requesting to use Ballas Park property for a mock snowmobile incident on Saturday, December 4. – Bob Wesolowski made a motion seconded by Ann Hartnell to allow Bear Point Snow Cruisers access to Ballas Park for a mock snowmobile incident on Saturday, December 4. Motion carried.
- a. Discussion/Action – Christmas Decoration Competition – The Village will provide a traveling trophy for the best decorated business place, and award cash prizes of \$100, \$75, and \$50 for 1st, 2<sup>nd</sup> and 3<sup>rd</sup> places for best decorated homes. Hilbert Radtke made a motion seconded by Kyle Stumbris to set the contest on December 15, 2010. Motion carried. Local Business and residents are encouraged to have their lights on until 9:00pm.

### 13. Additional Business

- a. Discussion/Action – Convene to closed session per Wis. State Statute 19.85 (1) (c) to discuss employee evaluations and January 1, 2011 raises. – John Ranallo made a motion seconded by Ann Hartnell to convene into closed session. Motion carried. President Townsend performed a roll call. Ann Hartnell yes, Bob Wesolowski yes, Kyle Stumbris yes, Jeff Townsend yes, John Ranallo yes, and Hilbert Radtke yes.
- b. Discussion/Action – Reconvene to open session to consider possible follow up to closed session. – Ann Hartnell made a motion seconded by Kyle Stumbris to reconvene into open session. Motion carried. President Townsend performed a roll call Ann Hartnell yes, Bob Wesolowski yes, Kyle Stumbris yes, Jeff Townsend yes, John Ranallo yes and Hilbert Radtke yes. As a result of closed session Discussion/Action 13(a) a Personnel Committee meeting was scheduled for November 17, 2010 at 5:30pm to discuss employee evaluations. One on one employee evaluations will be scheduled for December 3, 2010.
- c. Discussion/Action –Closed Session Per WI State Statute 19.85(1)(c) to hire snowplow driver. – John Ranallo made a motion seconded by Kyle Stumbris to hire Jeff Bonikowski as the primary and Wesley Wallace as the secondary snow plow drivers for the 2010-2011 season. Motion carried.

- 14. Adjourn – Hilbert Radtke made a motion seconded by Bob Wesolowski to adjourn the meeting at 8:30pm. Motion carried.

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY NECESSARY ARRANGEMENTS CAN BE MADE AT (715) 856-5341.

*Posted on 11/08/10 by TR*