

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, SEPTEMBER 8th, 2010
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE
7:00 PM**

MINUTES

1. Call to Order – President Townsend called the meeting to order at 7:00pm. The following board members present were Ann Hartnell, Bob Wesolowski, Kyle Stumbris, John Ranallo, Rosalyn Figas and Hilbert Radtke. Also present were Street Supervisor Darryll Schmidt, Treasurer Sara Pullen, Clerk Toshia Ranallo, Auditor Joel Rennie, Building Inspector Jane Meissner, Fire Chief Eric Edelbeck, Fire Department members Chad Gottbeheit, Layton Jendrusiak, American Legion members Chuck Dederling, Sally Dederling, Bob Barron, Dave Schlies, Cliff Ernst, Glen Putz, Sue King Couvillion and Mike Gavigan, Ray Bildings from Niagara Telephone Company, October Fall Festival Representatives Jerry Schmidt and Terri Edelbeck residents Joellen Simpson and Brian Hartnell.
2. Approval of Agenda – Hilbert Radtke made a motion seconded by John Ranallo to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Terri Edlebeck on behalf of the October Fall Festival requests the Village post slow traffic signs along HWY 141 during the festival on October 2, 2010. Edlebeck also asked if the street between Jerry’s Market and the Library could be closed that day. President Townsend asked Street Supervisor Darryll Schmidt to place the signs and put barricades on Harrison Avenue between Jerry’s Market and the Library. President Townsend stated that the Sherriff’s Department and Wausaukee Rescue and Fire Department will be notified of the closed section.

Jerry Schmidt also from the Fall Festival stated there are approximately 82 vendors/crafters this year. Last year there were 53 which brought 900 to 1000 people on Main Street. He said Jim Brien had mentioned to him about asking the Village to have crosswalks painted across HWY 141. DOT will be contacted.

Joellen Simpson stated that Sunday September 19, will be the last Concert in the Park and wonders if the Village would like to continue the concerts next year. The Village board was in agreement to continue and thanked Simpson.

Fire Chief Eric Edlebeck stated that he has received more information for the proposed equipment van. He stated that the Village & Town will receive 7 percent back if the equipment van is fully purchased. He also gave an informative handout to Townsend. He stated that the Fire Department will be having a meeting with the Town on Thursday, September 16. Edlebeck asked for a special joint meeting between the Village and Town after the September 16th meeting and before the Village’s October regular board meeting. The board gave Edlebeck tentative dates to approach the Town with.

4. Business with Guest
 - a. Discussion/Action – Cheryl Bahe requesting a credit on W/S bill. – Darryll Schmidt stated that the Village’s fitting that was on her meter froze causing it to crack which created a leak. Due to the fact it was a Village fitting Ann Hartnell made a motion seconded by Kyle Stumbris to give Cheryl Bahe a credit to her water bill based on her last year’s average. Motion carried.

- b. Discussion/Action – Jane Meissner – Amend fee schedule for commercial building permits. Jane Meissner will issue permits instead of Village Clerk. Discuss raising fee from \$35 to \$50. – Hilbert Radtke made a motion seconded by Bob Wesolowski to have Jane Meissner correspond with John Nygard and issue commercial building permits and raise the “remodel/addition” fee from \$35 to \$50. Motion carried.
- c. Discussion/Possible Action – Wausaukee American Legion requests to enter into a lease arrangement for the old library building. – Chuck Dederling stated that the American Legion has two fundraisers a year. A raffle and the fair. He stated that losing the old library building during the fair would be a burden to the Legion. He stated that every dime the American Legion earns is put right back into the community. He gave a few examples. The largest benefit the Legion hosted was for Ron Kromroy. Ron was able to have stem cell surgery and cured of cancer. The money the American Legion raised may have saved his life. The Legion also had a benefit that generated a lot of funds for the two victims that were severely burned in a trailer fire.

Dederling requested a verbal 1 year lease to the old library building. He stated they need to know by the first of January so they can apply for their food license. He added that the Legion has already done improvements to the building. He said if the lease is granted the American Legion is prepared to make the Village picnic tables. Jeff Townsend stated that it is obvious that the American Legion has done a lot for our Village from building foot bridges to donating picnic tables for the Evergreen Park. Townsend stated that if there is anything that can be done for the Legion the Village will, but he received a certified letter today that needs to be discussed with the Buildings & Grounds Committee. A committee meeting was scheduled for September 15, at 6:00pm to discuss the future plans for the old library building.

Kyle Stumbris asked the Legion why they were outside of the Fair and not inside. Dederling stated when they were inside the Fair and after paying the fees, the Legion was down to pennies an hour. He said the fees were “over eating” their profits and it wasn’t feasible for them to continue. He stated that he cannot comment for the Fair Board but this issue has been discussed for many years and more intensely the past 4 years. Finally, the Legion had to make a very hard decision and put it to a vote and the vote was overwhelming.

John Ranallo asked the Legion to prepare a list of costs such as fees and products for a future meeting. Mike Gavigan stated that he will gather that information. No Action was taken.

- d. Discussion/Possible Action – Ray Bildings & Mark Dodge from Niagara Telephone Company to discuss the contract for the antenna on the water tower. – Mark Dodge was not present. Townsend stated that Attorney Kim Coggins has reviewed the lease and his only concern is the length of the lease. Coggins suggests 5 years. Townsend stated that he spoke with Coggins and Mark Dodge and he personally suggests a 15 year lease and then after the lease has expired, review and introduce three 5 year extensions. Ray Bildings also stated that he has negotiated the rent from \$600 a month to \$700. Bildings stated that the only additional request is to put their equipment inside the tower instead of outside. It was the consensus of the board to deny the request and keep the equipment outside. Once the finalized contract is approved by the Village Attorney it will be brought to the Board for review and approval.
- e. Discussion – Joel Rennie – 2009 Audit Presentation – Joel Rennie began by stating the Village has an unqualified opinion which is the best opinion you can receive. The financial statements as they are presented materially represent the commission of the Village.

The total net assets are \$3,868,870 which represents both governmental activities and business type activities (Water/Sewer). A lot of these assets are in Village infrastructure such as buildings and roads. Compared to the 2008 the net assets have a \$49,812 decrease. The new warehouse acquired reserve cash plus a note was taken out at the bank, resulting in a liability that the Village did not have before and the primary reason for the decrease.

Total expenses for governmental activities are \$428,528 and total expenses for Water/Sewer are \$354,856. The total of \$783,384 includes depreciation on infrastructure. In governmental activities there was a change in net assets of a loss of \$18,332; and in Water/Sewer a loss of \$31,480 totaling the decreased amount mentioned earlier of \$49,812. Rennie expressed in this decrease there is a lot of depreciation. However, Rennie pointed out that this does not represent a loss in cash and is a business point of view of profit and loss for the Village.

Hilbert Radtke asked if the Water/Sewer rates should be raised. Rennie stated that water rates are good. The operating income for water had a profit of \$33,249 but the sewer had a loss of \$49,699 which totaled a \$16,450 loss. Water revenue is covering its expenses however the sewer income is not generating enough revenue to cover expenses. Rennie pointed out that the minimum earnings requirement for sewer should be 110% of the loan payment for the year. The Water/Sewer has a shortage of \$40,762 which means either sewer revenue needs to increase or operating expenses need to decrease or a combination of the two. Rennie expressed that the minimum earnings requirement only applies as long as the Water/Sewer has the debt. The debt will be paid off in 2013. Rennie stated to keep in mind repairs and maintenance will be needed and funds should be generated and put aside for this instead of borrowing and having another bond issue.

Rennie pointed out that a few years ago the Village General Fund paid a lot of Water/Sewer debt and still owes the Village fund \$366,000. Rennie stated to keep in mind when the Environmental Improvement fund is paid off the Board can decide to pay back the Village General Fund or forgive it by calling it a capital contribution. Rennie stated to remember that it is tax payer's dollars.

Rennie mentioned that he noticed the board had a lot more meetings than normal. He added that board members interaction in decisions especially when it comes to finances is very good. He said he especially noticed a lot of Water/Sewer Committee meetings looking at the numbers and expenses and commented that is also very good. He said that involvement protects all members and Treasurer Pullen.

Rennie commended Treasurer Pullen for re-organizing the financial statements and stated they were very good.

5. Motion to Approve Minutes
 - a. Regular Board Meeting 8-11-10 – John Ranallo made a motion seconded by Rosalyn Figas to approve the minutes. Motion carried.
 - b. Smart Growth Committee meeting 8-16-10 – John Ranallo made a motion seconded by Hilbert Radtke to approve the minutes. Motion carried.
6. Motion to Approve Village Street and Utility Report – John Ranallo made a motion seconded by Ann Hartnell to approve the Village Street and Utility reports. Motion carried.
7. Motion to Approve Bills – John Ranallo made a motion seconded by Rosalyn Figas to approve the bills. Motion carried.
8. Motion to Approve Treasurer's Report – Rosalyn Figas made a motion seconded by Bob Wesolowski to approve the Treasurer's Report. Motion carried.
9. Committee Reports
 - a. Discussion/Possible Action – Smart Growth Committee – Designated ATV Routes – Rosalyn Figas drafted an ATV route that accessed all four corners of the Village. She also took in to account a route that would have the least amount of traffic. She commented this route is to only have access to the businesses and not for joy riding in the Village.

“Old 38th Road” to “Faxton Street” to “North Avenue” and out to “Pike River Road”.

“North Avenue” to “Cedar Street” to “Harrison Avenue” to the back alley behind Hoovers Prime Thyme, Newingham’s and Bank North. From the Alley to “Vanburen Avenue” to “Third Street” to “Perch Lake Road”.

From the Alley to “Vanburen Avenue” to “Elizabeth Street” to “Monroe Avenue” to the alley behind Wausaukee Bowl and CITGO to “Butternut Avenue” to “Orlando Drive” to “Kenny Drive” to “Vicki Drive” to HWY 180.

After further discussion this topic will be discussed at the joint meeting between the Village and Town of Wausaukee. No action taken.

10. President’s Report

- a. Set smart Growth Meeting: Discussion: Marinette County Visitors Guide Article – A meeting was set for Wednesday, September 15 at 5:00pm.
- b. Set Finance & Purchasing Committee Meeting: 2010 Budget Amendments – A meeting was set for Thursday, September 16 at 4:00pm.
- c. Appoint Ann Hartnell to Committees – Townsend appointed Ann Hartnell to the Parks & Beaches Committee and Chairman of the Health & Welfare & Personnel Committee.

11. Unfinished Business

- a. Discussion/Possible Action – Review of grass cutter hours – John Ranallo made a motion seconded by Rosalyn Figas to eliminate one grass cutter position as of September 17. Motion carried.

12. New Business

- a. Discussion/Action – Adoption of Official Zoning Map Ordinance – After a proposed future road discrepancy on the map, this matter was table until the map is revised. However, the proposed zoning portion of the map remained the same. No action taken.
- b. Discussion/Action – Discussion/Action – Award Propane Contract for 2010/2011 – The Village received bids from Charter fuels, Country Style Propane, Lakes Gas, and Customer Gas. John Ranallo made a motion seconded by Bob Wesolowski to accept the low bid from Country Style Propane for \$1.399 per gallon. Motion carried.
- c. Discussion/Action – Right of Way Issues for local Highway and Street Projects Seminar November 10, 2010 from 9:00am to 3:30pm – No action taken.

13. Additional Business

- a. Discussion – Introduce Resolution 2010-4 Abandonment of a Section of Polk Avenue and the Alley west of parcel # 191-564.000. Public Hearing was set for October 19, 2010.

14. Adjourn – John Ranallo made a motion seconded by Ann Hartnell to adjourn the meeting at 10:03pm. Motion carried.

Submitted by
Toshia Ranallo