

**VILLAGE OF WAUSAUKEE  
WATER & SEWER UTILITY  
COMMITTEE MEETING  
MONDAY, JUNE 21, 2010  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**5:00PM**

**MINUTES**

1. Call to Order – Chairman Figas called the meeting to order at 5:04pm. Committee member Hilbert Radtke, Village President Jeff Townsend and Clerk Toshia Ranallo were present. Kellen Stumbris was not present. Village Trustee John Ranallo arrived at 6:00pm.
2. Approval of Agenda – Hilbert Radtke made a motion seconded by Jeff Townsend to approve the agenda. Motion carried.
3. Discussion – Replacement Plan for Meters – The committee will recommend to the Village board to purchase twelve (12) new meters for 2010. Water/Sewer Operator Pam Aide will provide a list of older meters that need to be replaced. A meter tester will also be calibrated and updated for testing exchanged meters.
4. Discussion – Water/Sewer Department Hours – The committee will recommend the Water/Sewer Department to record the following in their daily logs: Approval from the Village President when their hours exceed their work week. The current hours are 7:30am to 12:00pm and 11:00am to 3:00pm. 5 hours are allotted for weekend checks during summer months and 4 hours for winter months.
5. Discussion – Scheduled Alarm Call Out List – The committee will recommend the Alarm Call Out List to notify in the following order: The Village office, Darryll, Pam and Jeff. Darryll and Pam will be listed twice. The committee will recommend that when an alarm is acknowledged the problem must be corrected immediately or a solution in place.
6. Discussion – Paying Mileage for Alarms – The committee will recommend the following statement when paying mileage for alarms: The maximum mileage the Village will pay is from the current home address which will not exceed 50 miles round trip. Other individual scenarios will be dealt with by a case by case basis.
7. Adjourn – Hilbert Radtke made a motion seconded by Jeff Townsend to adjourn the meeting at 6:35pm. Motion carried.