

VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
MONDAY, MAY 10th, 2010
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE

7:00 PM

MINUTES

1. Call to Order – President Townsend called the meeting to order at 7:05pm. The following Board members present were Julie Parkansky, Bob Wesolowski, Kellen Stumbris, John Ranallo, Rosalyn Figas, and Hilbert Radtke. Also present were Street Supervisor Darryll Schmidt, Water Sewer Operator Pam Aide, Treasurer Sara Pullen, Clerk Toshia Ranallo, and residents Joellen Simpson, Ann Hartnell, Shirley Prudhomme from the Peshtigo Times and Darren Story from Northeast Asphalt Inc.
2. Approval of Agenda – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – On behalf of the library, Joellen Simpson requested yellow stripes be painted on the pavement for angle parking. Simpson also stated that she read somewhere that you should not pile compose such as leaves and pine needles on a base of a tree. She said that you're not supposed to raise the dirt line on a tree. Simpson added this has always irritated her about the trees near the railroad tracks. She added that some people dump their leaves there and should be told not to. Townsend asked Darryll Schmidt to clean up the area.
4. Motion to Approve Minutes
 - a. Regular Board Meeting 4/14/10 – John Ranallo made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
 - b. Re-Organizational Meeting 4/20/10 – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
 - c. Sensitivity and ADA Training 4/21/10 – Julie Parkansky made a motion seconded by John Ranallo to approve the minutes. Motion carried.
 - d. Water & Sewer Utility Committee Meeting 4/22/10 – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
 - e. Street & Sanitation Committee Meeting 4/22/10 – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
 - f. Smart Growth Committee Meeting 4/26/10 – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
 - g. Health & Welfare & Personnel Committee Meeting 5/3/10 – Julie Parkansky made a motion seconded by Rosalyn Figas to approve the minutes. Motion carried.
5. Motion to Approve Village Street and Utility Report – John Ranallo made a motion seconded by Kellen Stumbris to approve the reports. Motion carried.
6. Motion to Approve Bills – John Ranallo made a motion seconded by Julie Parkansky to approve the bills. Motion carried.
7. Motion to Approve Treasurer's Report – John Ranallo made a motion seconded by Julie Parkansky to approve the Treasurer's Report. Motion carried.
8. Committee Reports
 - a. Discussion/Possible Action – Water & Sewer Utility Committee – John Ranallo made a motion seconded by Julie Parkansky to give the Water/Sewer Committee the authority to repair Well #1 under \$2000 and to give the School District of Wausaukee a refund in the amount of \$1562.20. Motion carried. The committee also had a lengthy discussion about more hours needed to do water/sewer reports. See committee minutes. Aide stated that there is no easy solution and doesn't

have a better idea. Figas stated that the committee tried to decide on a solution to a problem that was presented to them. No changes to the hours were made.

- b. Discussion/Possible Action – Street & Sanitation Committee – See committee minutes. The committee wanted the board to keep in mind that they will need to decide on wooden or metal poles for new street signs. The committee also suggested straightening out the existing street signs.
- c. Discussion/Possible Action – Smart Growth Committee – See committee minutes.
- d. Discussion/Possible Action – Health & Welfare & Personnel Committee – See committee minutes. The Committee recommended hiring previous seasonal employees Kerra Stumbris and Mike Gavigan for the spring/summer part-time help at \$8 an hour. The seasonal hours will start May 17 through Labor Day and as needed till October 31, 2010. John Ranallo made a motion seconded by Bob Wesolowski to hire the two named above. Motion carried. Kellen Stumbris abstained.

9. President's Report

- a. Appointment of the Board of Review – President Townsend appointed himself as well as Rosalyn Figas, Julie Parkansky, John Ranallo, and Clerk Ranallo to the Board of Review. Open Book will be performed by R & R Assessing on Wednesday, June 16 from 3:00pm through 5:00pm. Board of Review will be held on Monday, July 5th from 6:00pm to 8:00pm.

10. Approval of Major Purchases – Water Pump for Power Washing – Hilbert Radtke made a motion seconded by Rosalyn Figas to purchase the \$469.99 pump from Northern Tool + Equipment. Motion carried.

11. Approval of Permits/Licenses

a. Temporary Retailer's Licenses

- 1. Wausaukee Booster Club – June 11-12, 2010 / Rain dates: June 18-19, 2010 – Kellen Stumbris made a motion seconded by Julie Parkansky to approve the license. Motion carried.
- 2. Wausaukee Fire Department – John Ranallo made a motion seconded by Kellen Stumbris to approve the license for Sunday, May 30, 2010. Motion carried.
- 3. American Legion – Julie Parkansky made a motion seconded by Rosalyn Figas to approve the licenses' for May 29 & 30, July 3 and August 23 thru August 29, 2010. Motion carried.

b. Temporary Operator's License

- 1. Harry Tischendorf – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the license. Motion carried.

c. Operator's License

- 1. Cora Gavigan – Kellen Stumbris made a motion seconded by Julie Parkansky to approve the license. Motion carried.
- 2. Mike Gavigan – Julie Parkansky made a motion seconded by Hilbert Radtke to approve the license. Motion carried.
- 3. Jim Figlewicz – Rosalyn Figas made a motion seconded by Hilbert Radtke to approve the license. Motion carried.

12. Old Business

a. Discussion/Action – Award bids for:

- 1. Repaving North Avenue – Townsend opened Barrette Asphalt, Inc. bid and it was unclear whether it was \$15,099 or \$15,399 and it was not written that gravel will be used by the Village's stockpile. Northeast Asphalt, Inc. bid at \$15,440. Kellen Stumbris made a motion seconded by Bob Wesolowski to accept the Northeast Asphalt, Inc bid for repaving North Avenue. Motion carried.
- 2. Wedge and Chip Seal Cedar Street Bid – Scott Construction bid \$24,395.00. Northeast Asphalt, Inc. bid \$22,530.00
- 3. Chip Seal of Cedar Street Bid – Scott Construction bid \$6230.00

John Ranallo made a motion seconded by Kellen Stumbris to accept the bid from Northeast Asphalt, Inc. for both projects including a full wedge for \$20,530.00. Motion carried.

13. New Business

- a. Discussion/Action – Add Summer Seasonal Employee Job Description to Employee Handbook – Rosalyn Figas made a motion seconded by Hilbert Radtke to insert the Public Works Temporary Laborer job description to the employee handbook. Motion carried.
- b. Discussion/Action – Amend Resolution 2009-2 Fee Schedule – John Ranallo made a motion seconded by Julie Parkansky to amend the Fee Schedule with the following changes: Motion carried.

\$30.00 for the following under the Administrative Building Permit:

1. Small residential alterations and additions over \$1000 but under \$4000
2. New Roof
3. New Siding
4. New Windows
5. Decks
6. Sheds under 150 square feet
7. Attached Garages
8. Fence Permit

\$50.00 for the following:

9. Basement
10. New Electric service or service upgrade
11. Re-inspection

Moving and Demolition Permits were moved under the UDC Building Permit

- c. Discussion/Action – Naturalize Flowers along Evergreen Park Paths – Ann Hartnell stated that she and Bev Jahnke discussed naturalizing flowers along the entry and within the walking trails in the Evergreen Park. She added that between the two of them they have a selection of woodland flowers. Townsend stated that as long as there is approval from the DNR he thinks it is a great idea. Julie Parkansky made a motion seconded by John Ranallo to give Ann Hartnell and Bev Jahnke permission to naturalize flowers along the walking trails pending the approval from the DNR. Motion carried.
- d. Discussion/Action – Zoning Map – Ann Hartnell presented a zoning map that was finalized by the Wausaukee Comprehensive Planning Commission. The map includes areas such as Residential, Commercial, Industrial, Governmental, Parks and Recreational, Transportation, Agricultural, Woodlands, Future roads and trails. Hilbert Radtke noticed that two areas should be zoned Park and Recreation. Hartnell stated that she will make that change. Julie Parkansky made a motion seconded by Kellen Stumbris to pre-approve the zoning map. Motion carried. After the discussed changes are made the map will go through a public notice.
- e. Discussion/Action – Adopt Title 10 Chapter 4 ATV Ordinance from the New Draft Ordinances – Julie Parkansky made a motion seconded by Kellen Stumbris to adopt Title 10 Chapter 4 ATV Ordinance. Motion carried.
- f. Discussion/Action – Clerk & Treasurers Institute – After an extended discussion Bob Wesolowski made a motion seconded by Kellen Stumbris to allow Clerk Ranallo and Treasurer Pullen to attend the Clerk & Treasurer’s Institute on July 12th thru July 16th with mileage, tuition and accommodations paid. Motion carried. John Ranallo abstained. Rosalyn Figas and Julie Parkansky opposed.

14. Adjourn – John Ranallo made a motion seconded by Kellen Stumbris to adjourn the meeting at 10:05pm. Motion carried.