

**VILLAGE OF WAUSAUKEE  
PARKS & BEACHES  
COMMITTEE MEETING  
WEDNESDAY, APRIL 7th, 2010  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**6:00 PM**

**MINUTES**

1. Call to Order – Chairman Kellen Stumbris called the meeting to order at 6:00pm. The following were present: Committee member John Ranallo, Village President Jeff Townsend, Clerk Toshia Ranallo, Jerry Schmidt, Sharon Kantner, Ruth Jicha, Mike Gavigan, Valerie Vertz, Sue King’ Couvillion, Terri Edlebeck, Mike and Cora Gavigan and Street Supervisor Darryll Schmidt.
2. Approval of Agenda – John Ranallo made a motion seconded by Jeff Townsend to approve the agenda. Motion carried.
3. Business with Guest to Discuss Farmers Market and October Fall Festival
  - a. Wausaukee Community Association – Terri Edlebeck gave the members a handout.  
It states:

*The Wausaukee Community Association, Inc. funded the first Annual 2009, Fall Festival for our advertising and other expenses by donations from local business and private individuals. It was a success for starting out on a shoe string.*

*Our Organization would like to thank you for your generous donation of \$500.00 this year. These monies will be used for advertising, flier printing and anything else we need to help us bring people to our community to make this another successful event.*

*A complete accounting of our expenses will be furnished to the Village after this year’s festival. It is our intent to make this event self-supporting in the future by various fund raising events such as the Wine, Beer Festival we had in February.*

*The Wausaukee Community Association is only planning on focusing on the Fall Festival which is scheduled this year on October 2, 2010.*

*We are excited to hear that the American Legion, Post 150 has scheduled crafters/vendors this summer in May through September to bring additional interest to our community! The American Legion/Auxiliary has done much for our community and this is another example of an organization making a positive impact in our area. It is our intent to compliment and not to compete with other organizations.*

Terri Edlebeck stated that last year the Association had thought about doing a Farmers Market one Saturday a month, but then they were under the impression that the American Legion

decided to do a farmers market along with having crafters. President Townsend encouraged the Wausaukee Community Association to discuss this matter at their next meeting. He stated that the Village will help out any way we can. Jerry Schmidt stated that the Fall Festival is a huge undertaking and it is difficult to take on anymore events. Schmidt stated that they are looking for members or help for the future festival.

The committee asked The Wausaukee American Legion and The Wausaukee Community Association to meet together. Stumbris expressed to both organizations to bring their ideas to the Village Board.

- b. Wausaukee American Legion – Mike Gavigan referred to a handout that he had given Village Board members in January 2010. It states:

*The American Legion Family has put together a preliminary schedule of events for 2010 thru September. We have contacted Bank North thru its President Jerry Schmidt and asked for permission to impose on their property to the west of our building and as of now there seems to be no conflicts and if they do arise we shall resolve. As you can see we will be needing permits for some of our functions and in particular will be for crafters/vendors as per Village Ordinance. We would kindly ask that all permits for these events be permit free and we in turn would only accept donations for space from venders/crafters. We would not be holding any event during the October Fall Festival which was a huge success last year. If the Post re-news its Bingo License for 2010/2011 that would possibly be the only event during that time. As our request started out these are preliminary events planned. If other fundraisers are needed (i.e. medical/housing/veterans needs) we shall update. On behalf of all of the members of the Legion Family, we thank you for considering our requests.*

As a result of that request the Village Board voted on January 13, 2010 to waive all permit fees for the American Legion for 2010-2011.

#### 4. Business with Guest

- a. Valerie Vertz to discuss playground information – Vertz expressed that since she has moved here it was her intention to find a way to create a playground. Vertz stated that she has been in contact with the Wausaukee Baseball Association and insurance is the main setback in creating a playground within Ballas Park. If the Village acquires Ballas Park from Marinette County the Villages insurance the playground would fall under the Villages umbrella. Vertz has been in contact with the Crivitz Business Association and they have no problem with us benchmarking. She stated that she has all their books, forms and fundraising information. Crivitz worked with Leathers and Associates (community built playgrounds). Vertz stated that Crivitz spent approx \$70,000 on their playscape. Stumbris asked if Crivitz used any grants. Vertz stated that she was unsure but does know there are grants available through the M & M Area Community Foundation.

President Townsend pointed out that we should stay away from wooden playgrounds. He said every year bolts need to be tightened and splinters need to be sanded off.

Stumbris stated that he met with a landscape architect at the ball field. The architect set aside an area between the two baseball fields where he plans to sketch out a design and get back to Stumbris.

President Townsend expressed that it is great to see community participation.

5. Discussion – Update on Acquiring Ballas Park – Tabled
6. Discussion – Park Grants – Stumbris stated that he looked into a DNR Stewardship grant but quickly became aware that Ballas Ball Park would not qualify. This grant pertains to parks that relate to nature, hiking and fishing not parks dedicated to sports fields. Ranallo stated the DNR Stewardship grant could be used for Evergreen Park. Stumbris added that with this particular grant the Village would have to have a dedicated outdoor recreation ordinance or resolution. This requires a comprehensive plan. Clerk Ranallo stated that The Wausaukee Comprehensive Plan that has been adopted October 14, 2009 has a designated Parks and Outdoor Recreation section. Stumbris added that local governments with qualifying plans receive eligibility to apply for grants for five years. Stumbris stated that he has been in contact with Comprehensive Planning member Ann Hartnell and she is willing to look into the grant. Stumbris will keep the committee updated.
7. Discussion – Creating a Village of Wausaukee Parks & Recreation Department – Kellen Stumbris distributed the following handout of his ideas:

***Structure:***

*Department/Committee reports to Village Board monthly and is under the jurisdiction of Village Board.*

*The parks/recreation department could/would take the place of the current “parks and beaches” committee. Or, the committee also could be one appointed “at large”. (I think this would work better-gets community members other than just board members involved.) Village board would need to approve.*

*Committee/department oversees all operation of parks systems, and meets regularly to ensure proper management of funds, stay within budget parameters, discuss ideas, solve and problems that arise, make recommendations to Village Board, etc. (Any other suggestions that apply).*

*Committee/department would appoint “parks and recreation director”.*

*Set terms of appointment: e.g. 1 year term, 2 year term*

***Parks/Rec Director:***

*Appointed person would direct parks systems activities. Would not be a full-time position, but should eventually be a paid position. This would hold appointed person accountable to do their job to the best ability and Parks/Rec Dept. and Village Boards approval.*

*Organize community programs: Boys/Girls developmental baseball/softball, Little League, Babe Ruth, Men’s/Women’s softball leagues, volleyball leagues at Evergreen Park, youth summer recreation program (youth football, basketball, soccer, tennis, swimming lessons, bicycling, fishing, etc. Any program that would draw interest.*

*Schedule leagues: Youth-adults and correspond with other communications to make it fit. Example: Attend little leagues meeting to schedule games.*

*Find coaches for all youth programs*

*Schedule umpires for league games*

**Activities:**

*Not limited to sport programs*

*There are currently events that are being ran by community members, which is great, however, everyone gets tired of doing all of the work with little or no support. This causes good programs/events to dissolve and go away-we don't want that. Any community member or group should be welcomed to run a community event and the Parks/Rec Dept. will support the group (if appropriate, and Village Board approves). If a group chooses to run on their own, that's fine also.*

*4<sup>th</sup> of July Celebration – I think there's a committee in place, let's work with them.*

*Farmers Market –get it set up and running effectively. Designate an area and set it up so that it's attractive and welcoming to consumers. Village should build booths for vendors in designated area. This will establish the farmers market. Many other communities have a farmers market, let's make ours better.*

*Fall festival-Community Association did a great job, if they need assistance/support Dept. will provide.*

*Community Events, Sport Shows, Entertainment/Music shows*

*Invite committees/organizations to regular meetings to get their donation requests in the Parks/Rec budget so that we secure their future progress/growth.*

**Budget**

*Dept. would be in charge for determining the amount of money it would take to run this dept. Working with the Town of Wausaukee is a possibility.*

*Budget would include all programs, utilities, garbage pickup, maintenance, future projects, planting foliage, signage, etc.*

**Income**

*Establish a rate to charge for usage of the V.O.W. parks systems. This would help with the youth summer rec programs and all other programs. This would help with the youth summer rec programs and all other programs. This would need to be kept reasonable/affordable to all users.*

*Charge adult leagues and tournaments for baseball field usage-offsets costs for utilities and garbage.*

8. Discussion – Summer Help / Friday 12:00 Pavilion and Park Checks – Matter not discussed.
9. Adjourn – John Ranallo made a motion seconded by Jeff Townsend to adjourn the meeting at 7:25pm. Motion carried.

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE

EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.

