

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, MARCH 10, 2010  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**7:00 PM**

**MINUTES**

1. Call to Order – President Townsend called the meeting to order at 7:00pm. The following Board members present were Julie Parkansky, Randy Schmidt, Kellen Stumbris, John Ranallo, Rosalyn Figas, and Hilbert Radtke. Also present were Street Supervisor Darryll Schmidt, Treasurer Sara Pullen, Clerk Toshia Ranallo, and residents Joellen Simpson, Ann Hartnell, Bob Wesolowski, Mike Gavigan and Shirley Prudhomme from the Peshtigo Times.
2. Approval of Agenda – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Joellen Simpson asked if registered sex offender Donald Dugan is aware of the Village of Wausaukee’s Sex Offender Ordinance. President Townsend responded that per Village Attorney, Mr. Dugan has been properly notified of the Village’s ordinance.

Ann Hartnell stated that the Wausaukee Planning Commission reviewed the proposed ATV Ordinance and there is a section pertaining to ATV use for special circumstances, but the ordinance needs some word changes. President Townsend stated an example of a special circumstance would be Halloween. Hartnell suggested the Village post a notice in the Peshtigo Times in October stating that ATV usage will be permitted for Halloween. Hilbert Radtke also suggested that the Village contact the proper officials to inform them of the Village intentions. President Townsend agreed.

Hartnell stated the Planning Commission also discussed the creation of the Ordinance Enforcement Committee. Committee member John Ranallo suggested all Village Board members oversee a section of the Village that is not in their neighborhood.

4. Business with Guest
  - a. Discussion/Action – Tim Polzin from NEWCAP to give an update and answer questions regarding the old school. – Tim Polzin stated that NEWCAP has reached a delay. He received a call on Thursday from the DNR; the DNR received a call from a company that inquired about tearing down the building. The DNR then called Polzin and stated that there is an open asbestos file on this building. Polzin stated that he has been investigating the missing asbestos records. He spoke with the previous School Administrator which lead him to the EPA (Environmental Protection Agency) which then guided him back to the State of Wisconsin. The State of Wisconsin informed him that they must have the abatement on file with the Health Department. The State of Wisconsin Health Department told him that they do not have that record because they did not start keeping records in the Health Department until October of 1993. Polzin stated that the School only needed to keep that record for 3 years. Polzin stated that this issue is a good thing and may expedite this process. Polzin stated that they still have to do some asbestos testing. He added the main caved in middle portion of the site will be treated as asbestos containing material and will be a wet removal. An abatement team will come in and take samples.

Polzin stated that he slowed down the process of a quick deed from Chuck Edlebeck because he did not want NEWCAP to be stuck with this building because the grant is for so much and if it costs more there is no money to pull from. Polzin stated that he spoke with Chuck Edlebeck and Chuck is fine with the delay and there is a letter coming from his attorney. Polzin stated the Request for proposals for demolishing and disposal came out in the paper today and he has received numerous phone calls. He added that he explains to all contractors that there are asbestos issues to deal with and the proper procedures need to be followed.

Polzin also stated that he discussed the delinquent taxes with the State and they advised getting the Village's support on getting them forgiven from the County because this project is a NSP (Neighborhood Stabilization Program) grant situation. The other issue that may become a problem is that the funds need to be set up by the end of the month. If for some reason NEWCAP is unable to get things set up, they may lose it to the county for delinquent taxes.

Figas stated it was originally stated that when NEWCAP gives the property back to the Village the Village cannot sell it for profit. Polzin stated that the statement was inaccurate and the Village can sell it for profit.

Polzin stated the 4-plex has to be abated before it is torn down. If the building is abated our local Fire Departments have the opportunity to experience "live burn training". He said NEWCAP is planning to build two duplex units, with 1,000 sq foot one and two bedroom apartments. They will target occupants with incomes at 50 percent of the county median or \$20,500 each. Figas stated that the Board had wanted apartments built for persons with higher incomes. Polzin stated that if NEWCAP wrote the grant for 80 percent of the county median wage the application would not have been approved.

5. Motion to Approve Minutes

- a. Regular Board Meeting 2-10-2010 – John Ranallo made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
- b. Parks & Beaches Committee Meeting 2-23-2010 – Kellen Stumbris made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
- c. Special Village Board Meeting 3-3-2010 – Hilbert Radtke made motion seconded by Julie Parkansky to approve the minutes. Motion carried.

6. Motion to Approve Village Street and Utility Report – Darryll Schmidt would like approval from the board to approve the purchase for a wafer on the steel and poly broom for \$672.80. Julie Parkansky made a motion seconded by Kellen Stumbris to order the broom. Motion carried.

Hilbert Radtke stated that a resident had approached him with a complaint regarding over sanding the streets. President Townsend stated that he would rather over sand than under sand for safety reasons. Figas stated intersections should be sanded but not the entire street when the weather is predicted to be 40 degrees. Darryll Schmidt stated there was a rollover on HWY 180 on the day in question. Townsend said sanding will be followed according to protocol.

According to the Water/Sewer Report a furnace at Well #3 has a crack in the heat exchanger and leaks carbon monoxide. The leak was found by contractors who put in their proposals for a preventative maintenance contract for heating and cooling. A request for bids for replacing the furnace will be advertised. Julie Parkansky made a motion seconded by Kellen Stumbris to approve the reports. Motion carried.

7. Motion to Approve Bills – Kellen Stumbris made a motion seconded by Rosalyn Figas to approve the bills. Motion carried.

8. Motion to Approve Treasurer's Report – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the Treasurer's Report. Motion carried.

9. Committee Reports –

- a. Discussion/Possible Action – Parks & Beaches Committee – Kellen Stumbris reported Marinette County Forestry Committee will meet at the end of the month regarding the Village's and Town's intention for the acquisition of Ballas Baseball Park.

10. President's Report

- a. Sex Offender Mervel Eagans has vacated from 902 North Avenue on 2-17-2010 – President Townsend reported that sex offender Mervel Eagans has moved out of the area.

- b. President Townsend encourages all residents to fill out the 2010 Census survey they will be receiving in the mail. The survey has 10 simple questions. Key dates to remember are February through March census questionnaires are mailed to households, April 1, 2010 is Census Day, May through July census takers will visit households who have not returned a questionnaire through mail and December 2010 population will be reported to the Village President.

#### 11. Motion to Approve Permits/Licenses

- a. Building Permit
  1. Donald Bieber – 717 Maple Street / Addition – Hilbert Radtke made a motion seconded by Kellen Stumbris to approve the permit pending the approval from Building Inspector Jane Meissner. Motion carried.

#### 12. Old Business

- a. Discussion/Action – Set Street & Sanitation Committee Meeting – A committee meeting was set for Saturday, March 27<sup>th</sup> at 8:30am to discuss 5 Year Road Project Plans.
- b. Discussion/Action – Darryll Schmidt – Work Zone – April 1, 2010 – John Ranallo made a motion seconded by Julie Parkansky to allow Darryll Schmidt to attend the seminar. Motion carried. Rosalyn Figas opposed.
- c. Discussion/Action – Maintenance on Fire Protection Building – For budgetary reasons this matter will be reviewed at the regular board meeting on August 16, 2010.
- d. Discussion/Action – Award Bids for Preventative Maintenance Contract For Heating & Cooling Systems – The bid was awarded to Engebos Heating & Cooling for \$560 annually for 3 years. Rosalyn Figas made a motion seconded by Kellen Stumbris to except Engebos’s bid. Motion carried. Johnston Furnace came in at \$655, HVAC-R came in at \$500 but the board commented that the bid was vague, A&M Heating came in at \$800 and Dama Plumbing and Heating came in at \$675.

An ad for bid proposal will also be place to remove and replace a cracked furnace.

- e. Discussion/Action – Amend Façade Program Grants – Figas recommended the following statement to be added in the Façade Application Guidelines: “Projects must be submitted for approval within 15 days of start date.” John Ranallo made a motion seconded by Julie Parkansky to amend the Façade Program Grant Guidelines with Figas’s suggested statement. Motion carried.
- f. Discussion/Action – Farmers Market – Mike Gavigan from the American Legion stated it is his understanding that the Wausaukee Community Association may also have a fundraiser farmers market. He added that any function the American Legion participates in is reported to the IRS. He expressed that he doesn’t want the American Legion who is a non-profit organization to be confused with the Wausaukee Community Association if they both have a farmers market on the same day. A Parks & Recreation Committee meeting was scheduled for April 7 at 6:00pm to discuss the proposed farmers market. The committee will invite members from the American Legion as well as members from the Wausaukee Community Association. Matter tabled.
- g. Discussion/Action – Funds for October Fall Festival – Rosalyn Figas made a motion seconded by Julie Parkansky to give the Wausaukee Community Association \$500 towards the October Fall Festival. The Village Board also requests information from the Association on how the funds are spent. Motion carried.

#### 13. New Business

- a. Discussion/Action – Additional Propane needed from Charter Fuels – Hilbert Radtke made a motion seconded by John Ranallo to purchase the additional fuel needed. Motion carried.

- b. Discussion/Action – Darryll Schmidt’s Assistance with Forest Fire Suppression – Julie Parkansky made a motion seconded by Kellen Stumbris to approve Darryll’s assistance with forest fire suppression. Motion carried.
  - c. Discussion/Action – 10 hour days 4 days a week starting in May through September for Darryll Schmidt – Julie Parkansky made a motion seconded by John Ranallo to set Darryll Schmidt’s summer hours to 10 hour days 4 days a week starting in May through September with the stipulation that the week before the 4<sup>th</sup> of July he will work Tuesday through Friday. Motion carried.
  - d. Discussion/Action – Summer Help / Friday 12:00 Pavilion and Park Checks – President Townsend stated that this year we need to make sure we have our summer help perform Friday 12:00 Pavilion and Park Checks. This will be discussed at the April 7<sup>th</sup> Park Committee meeting. No action taken.
  - e. Discussion/Action – Change meeting days starting in May from Wednesdays to Mondays – Kellen Stumbris made a motion seconded by Roslyn Figas to change meeting days starting in May from Wednesdays to Mondays. Motion carried.
14. Adjourn – Hilbert Radtke made a motion seconded by Julie Parkansky to adjourn the meeting at 9:02pm. Motion carried.