

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, FEBRUARY 10, 2010  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**7:00 PM**

**MINUTES**

1. Call to Order – President Townsend called the meeting to order. The following Board members present were Julie Parkansky, Randy Schmidt, Kellen Stumbris, John Ranallo, Rosalyn Figas, and Hilbert Radtke. Also present were Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Treasurer Sara Pullen, Clerk Toshia Ranallo, and residents Joellen Simpson, Brian & Ann Hartnell, Roger & Ruth Jicha, Vernon Schroeder, Bob Wesolowski, Donald Dugan, Mervel Eagans and Shirley Prudhomme from the Peshtigo Times.
2. Approval of Agenda – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Mervel Eagans registered sex offender gave a brief update on his process of relocating. He stated that he has now received his identification and is working on obtaining a social security card. He stated that he is also waiting for a call from Green Bay and another county pertaining to residency. President Townsend asked for a time frame and Eagans responding that he is unsure when he will receive these phone calls. Eagans stated that he is making progress towards relocating.

Joellen Simpson stated that all acts for the *Music in the Park* have been confirmed for May, June, July and August. She is still working on September. Simpson added that she is also searching for local groups to handle refreshments.

4. Business with Guest
  - a) Discussion/Action – Roger Jicha/Requesting a different format to the 4<sup>th</sup> quarter audit of financial statements from Johnson & Rennie, LLC – Treasurer Sara Pullen stated that **not all** residents will receive this letter from the auditor. The letter is sent to random residents from our auditor to conduct an audit. Pullen stated that she will contact the Village Auditor Joel Rennie and have him change the format of the letter that states “**This Letter is not a Bill**”. Hopefully, this will eliminate confusion.
5. Motion to Approve Minutes
  - a) Parks & Beaches Committee 1-13-10 – Kellen Stumbris made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
  - b) Regular Village Board 1-13-10 – Rosalyn Figas had a question pertaining to agenda item 8d President’s Report. She stated that it was her understanding that Chuck Edlebeck was going to donate the old school to the Village and then the Village would give it to NEWCAP. President Townsend stated no. Figas asked where NEWCAP’s responsibility is in donating it back to the Village and requested it be put in writing. Figas also stated that the Village made it clear that the Village is against low-income housing. President Townsend explained that the Village really does not have a say in the matter because it is not Village owned land. Figas expressed that she wants it to be known that if it is low-income NEWCAP will not have the Village’s blessing and would also like that in writing. Figas stated that she will contact NEWCAP with these concerns. Rosalyn Figas made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
  - c) Special Village Board 1-20-10 – Kellen Stumbris made a motion seconded by Hilbert Radtke to approve the minutes. Motion carried.
  - d) Water/Sewer Utility Committee 1-20-10 – Rosalyn Figas would like the hours corrected for Water/Sewer Department to state 7:30am to 12:00pm and 11:00am to 3:00pm. With that

correction Figas made a motion seconded by John Ranallo to approve the minutes. Motion carried.

- e) Special Village Board 1-25-10 – Rosalyn Figas was not present at this meeting and with that correction Kellen Stumbris made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
- f) Special Village Board 1-27-10 – John Ranallo made a motion seconded by Kellen Stumbris to approve the minutes. Motion carried
- g) Personnel Committee 2-3-10 – Julie Parkansky made a motion seconded by Rosalyn Figas to approve the minutes. Motion carried.

#### 6. Motion to Approve Village Street and Utility Report

- A Street & Sanitation Committee meeting will be scheduled as soon as the snow is gone to discuss repairing Hillside and possibly North Avenue.

John Ranallo made a motion seconded by Julie Parkansky to approve the street and utility report. Motion carried.

#### 7. Motion to Approve Bills – Julie Parkansky made a motion seconded by John Ranallo to approve the bills. Motion carried.

#### 8. Motion to Approve Treasurer’s Report – Hilbert Radtke made a motion seconded by Rosalyn Figas to approve the Treasurer’s Report. Motion carried.

#### 9. Committee Reports

- a) Discussion/Possible Action – Personnel Committee 2-3-10 – The Committee would like to add a checklist as an addendum to section VII “Conduct at Work” of the employee handbook that would include job training as well as sensitivity and ADA training. Another committee meeting will be scheduled after the Re-Organizational meeting in April. No action taken.
- b) Discussion/Possible Action – Parks & Beaches Committee 1-13-10 – Kellen Stumbris stated that the committee discussed storage of picnic tables and creating a future Parks & Recreational Department. After an extended conversation about finding a solution to protect the picnic tables from walking off, there was a suggestion of painting them orange. Stumbris also explained to the board his discussion he had with John Scott who is Marinette County Forest & Park Administrator about possibly acquiring Ballas Park. No action taken.
- c) Discussion/Possible Action – Water & Sewer Utility Committee 1-20-10 – Rosalyn Figas stated that the committee recommends overlapping the department’s hours by 1 hour. John Ranallo made a motion seconded by Julie Parkansky to have the Water/Sewer Department shifts from 7:30am to 12:00pm and 11:00am to 3:00pm. Motion carried.

#### 10. President’s Report

- a) April 21, 2010 Sensitivity and ADA Training for Employees and Board Members – President Townsend stated that this training is to inform employees and Board Members of new laws and regulations in preventing further things from happening in our Village.

#### 11. Motion to Approve Permits/Licenses

- a) Operator’s Licenses
  - 1. Megan Gilligan/Exxon – Julie Parkansky made a motion seconded by John Ranallo to approve the license. Motion carried.
  - 2. Melissa Andrist/Exxon – Kellen Stumbris made a motion seconded by Julie Parkansky to approve the license. Motion carried.
  - 3. Diane Peoples/BP – John Ranallo made a motion seconded by Kellen Stumbris to approve the license. Motion carried.

## 12. New Business

- a) Discussion/Action – Appointment of Sue Lacoy to another 5 year term for the Housing Authority – John Ranallo made a motion seconded by Kellen Stumbris to approve another 5 year term for the Housing Authority. Motion carried.
- b) Discussion/Action – CenturyLink Telephone Co. Construction Permit – It was the consensus of the board and a motion made by Hilbert Radtke seconded by Julie Parkansky not to sign the permit but to have CenturyLink Telephone Co. apply on an individual basis. Motion carried.
- c) Discussion/Action – Maintenance on Fire Protection Building – Darryll Schmidt will get an estimate from Kenny Gocht and contact SPD Incorporated, the company who adjusted the electrical control panel in the Fire Protection Building. Schmidt will present this information at the next regular board meeting. No action taken. Matter tabled.
- d) Discussion/Action – Façade Program Grants – After an extended discussion the board would like to amend the procedures for the Façade Program Grants. Rosalyn Figas will bring suggestions to the board at next regular board meeting.
  1. Ken Gocht – KDK Circle / 703 Main Street – Hilbert Radtke made a motion seconded by Julie Parkansky to approve the Façade Program for KDK Circle for \$251.72. Motion carried.
  2. Ken Gocht – Wausaukee Lumber Company Inc. / 709 Main Street – Hilbert Radtke made a motion seconded by Julie Parkansky to approve the Façade Program for Wausaukee Lumber Company Inc. for \$500. Motion carried.
- e) Discussion/Action – Employee training seminars
  1. Darryll Schmidt – Digger’s Hotline – April 1, 2010 (Peshtigo) – Julie Parkansky made a motion seconded by Hilbert Radtke to let Darryll Schmidt decide if he would like to attend the 5:00pm free seminar on his own time. Motion carried.
  2. Darryll Schmidt – Crossroads – March 19, 2010 (Road Maintenance – Green Bay) – Hilbert Radtke made a motion seconded by John Ranallo to not allow Darryll Schmidt to attend this seminar but to allow him to attend the Work Zone Seminar when more information is provided. Motion carried.
  3. Darryll Schmidt – Work Zone – April, 2010 (No date set yet) – Tabled until there is more information provided.
  4. Darryll Schmidt, Pam Aide, Dave Heritsch – WRWA – (March 25, 2010) Water & Sewer Certification – Green Bay – Hilbert Radtke made a motion seconded by John Ranallo to allow Pam and Dave to attend the seminar with wages paid but no mileage or meal reimbursements and Darryll Schmidt will not attend the seminar and be available in case of an emergency at the treatment plant. Motion carried. Kellen Stumbris and Rosalyn Figas opposed and Randy Schmidt abstained. Julie Parkansky, John Ranallo, Hilbert Radtke and Jeff Townsend were in favor.

## 13. Additional Business – none

14. Adjourn – Julie Parkansky made a motion seconded by Kellen Stumbris to adjourn the meeting at 9:08pm. Motion carried.

Posted on 3/3/10  
at 10:15 am by (TR)