

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, DECEMBER 9TH, 2009  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE  
7:00 PM  
MINUTES**

1. Call to Order – President Townsend called the meeting to order at 7:02pm. The following board members present were Julie Parkansky, Randy Schmidt, Kellen Stumbris, John Ranallo, Rosalyn Figas, and Hilbert Radtke. Also present were Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Treasurer Sara Pullen, resident Ann Hartnell, President of Ranger City Riders Snowmobile Club Terry Williams and Clerk Toshia Ranallo.
2. Approval of Agenda – Julie Parkansky made a motion seconded by Hilbert Radtke to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – None.
4. Motion to Approve Minutes – Regular Board Meeting on 11/11/09 and Budget Hearing on 11/30/09 – John Ranallo made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
5. Motion to Approve Village Street and Utility Report – Darryll Schmidt thanked Brian & Ann Hartnell for the walking trails and footbridge pictures that are posted on the Wausaukee Website. Hilbert Radtke stated that there is a whole page promoting the Evergreen Park in the Marinette County Tourism brochure. He added that the Village should express gratitude to the committee. Darryll Schmidt stated that he needs tires for the snow plow truck. He stated that he currently has chains on the tires. Figas stated to order the tires and ask if the vendor can invoice the Village in 2010. Hilbert Radtke made a motion seconded by Randy Schmidt to approve the street and utility reports. Motion carried.
6. Motion to Approve Bills – Kellen Stumbris made a motion seconded by John Ranallo to approve the bills. Motion carried.
7. Motion to Approve Treasurer’s Report – John Ranallo made a motion seconded by Randy Schmidt to approve the Treasurer’s report. Motion carried.
8. President’s Report
  - a. Part-Time Snow Plow Drivers Hired – President Townsend stated that the Health Welfare & Personnel Committee hired two part-time employees for snow plowing. Jeff Bonikowski will be the primary contact and Pete Tadisch will be the secondary contact.
9. Unfinished Business
  - a. Discussion/Action – Snowmobile Routes and Trails Designated. President Terry Williams of Ranger City Riders Snowmobile Club – Terry Williams stated that he is currently working with property owners to eliminate from the snowmobile route part of Cedar Street and the alley behind Newingham’s Supper Club. Williams requested a strip that is owned by the Village be used in the new route. The strip is located near the Village’s new warehouse and Wausaukee Composites. He stated that they will still need the alley until everything is worked out. President Townsend stated that the Village is flexible and will work to get the machines off the streets. This matter will be discussed further at the next Village Board Meeting.
  - b. Discussion/Action – Storage of Picnic Tables –Tabled until spring.
10. Approval of Permits/Licenses
  - a. Building Permit – Dan DeLaet, Roxi’s Flower Shop / New Roof – Hilbert Radtke made a motion seconded by Julie Parkansky to approve the building permit. Motion carried.
  - b. Operator’s License – Darlene Wilber – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the operator’ license. Motion carried.
11. New Business

- a. Discussion/Action – Amend Employee Handbook. Medical Care Reimbursement – Rosalyn Figas stated that in the past, boards have passed policies that were not inserted in the handbook. She added that everything pertaining to employees should be stated in the employee handbook. Figas stated that she would like a statement inserted stating “this policy supersedes any previously agreed upon policies” in the Medical Care Reimbursement section of the handbook. John Ranallo made a motion seconded by Kellen Stumbris to insert the statement above. Motion carried.
- b. Discussion/Action – Ordinance Enforcement Committee – Clerk Ranallo stated she has been in contact with Attorney Kim Coggins and he has referenced Wisconsin State Statute 61.24 Village President. *“President shall maintain peace and good order, see that the ordinances are faithfully obeyed, and in case of disturbance, riot or other apparent necessity appoint as many special marshals as the president shall deem necessary, who for the time being shall possess all the powers and rights of constables.”* President Townsend stated that he would like to see a Village Board member and a few residents of the Village involved in this committee. The committee would then report any violations to the Village Board in which a letter would be created and sent to the violator signed by each committee and Village board member. Townsend stated if action is not taken by the violator the Village will take it to circuit court on which the Village would pay attorney fees. He stated that it could get costly but if the ordinance is in black and white the Village needs to follow through. Trustee Ranallo stated that if the violator disagrees the Village is flexible and they can bring the issue to the Village board for discussion before circuit court. Clerk Ranallo stated that she will contact Attorney Alan Harvey (who is currently in the process of creating a revised Village of Wausaukee Code of Ordinances) to insert the following statement after each individual Ordinance. *“Any person who shall violate any provisions of this Ordinance shall be cited and \$100.00 forfeiture plus costs of prosecution shall be imposed.”* This will be discussed further after receiving Attorney Harvey’s opinion on the matter.
- c. Discussion/Action – Approval of 2010 R & R Assessing Contract – Hilbert Radtke made a motion seconded by Randy Schmidt to approve the 2010 R & R Assessing Contract for \$3900. Motion carried.
- d. Discussion/Action – Engebos Heating & Cooling, Inc. Maintenance Contract – President Townsend said he questions why the Village cannot get someone closer than 60 miles away. He added there are plenty of other businesses that are convenient. Radtke speculated on possible travel costs. Figas was unsure of the wording in the contract. Figas stated that the proper way to handle this situation would be to create a spec sheet and bid out the Preventive Maintenance Contract. The Board requested that Pam Aide and Darryll Schmidt provide information to create a spec sheet. Matter Tabled.
- e. Discussion/Action – Bartelt Business Machines, Inc. Maintenance Contract – After an extended discussion it was the consensus of the board to seek additional bids.
- f. Discussion/Action – Plaque Attached to railings of Bridges – Hilbert Radtke made a motion seconded by Rosalyn Figas to attach a plaque to each bridge in the Evergreen Park thanking the American Legion. Motion carried.
- g. Discussion/Action – Appoint Chief Election Inspectors and Election Day Workers – John Ranallo made a motion seconded by Julie Parkansky to approve the following election workers for a 2 year term. Georgi Kapalcynski and Jane Fritz will be the Chief Election Inspectors. Joellen Simpson, Darlene Wojcik, Pat Freele, Marian Marcusen, Lisa Tracy, Rosalyn Ladwig and Ruth Jicha will be the Election Day workers. Motion carried.

12. Additional Business – The Ice Skating rink will be constructed on Wednesday, December 16<sup>th</sup> at Ballas Baseball Park in Wausaukee.

13. Adjourn – Julie Parkansky made a motion seconded by Hilbert Radtke to adjourn the meeting at 8:50pm. Motion carried.

Posted on 12/21/09  
At 2:00 pm by (TR)

<p>PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY</p>
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