

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
WEDNESDAY, OCTOBER 14TH, 2009  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE  
7:00 PM  
MINUTES**

1. Call to Order – President Townsend called the meeting to order at 7:00pm. The following board members present were Julie Parkansky, Randy Schmidt, Kellen Stumbris, John Ranallo, Rosalyn Figas, and Hilbert Radtke. Also present was Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Treasurer Sara Pullen, Pat Schmidt, residents Brian & Ann Hartnell, Sharon Kantner, Joellen Simpson, Carol Zeutzius, and Clerk Toshia Ranallo.
2. Approval of Agenda – Julie Parkansky made a motion seconded by John Ranallo to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Joellen Simpson mentioned that the concert in the park was a huge success. She asked the board if the Village would like to arrange these concerts from May through September next year, and if so would the Village be willing to contribute funds toward the music. Townsend stated the board is currently working on the budget and they will have a better idea of available funds after the process is complete. Simpson asked the board if they would like her to continue being the Chairman of this project. The board members agreed to keep her as Chairman and thanked her for her time and effort.
4. Business with Guest
  - a. Discussion/ Possible Action – Wausaukee Community Association to discuss the Fall Festival – Townsend read aloud a thank you letter addressed to the Village of Wausaukee Board Members from the Wausaukee Community Association for support towards the first October Fall Festival. Carol Zeutzius spoke on behalf of the Wausaukee Community Association and asked the board to consider \$500 towards advertising costs for 2010's October Fall Festival. The board will consider this request after the 2010 budget process is complete.
  - b. Discussion/ Possible Action – Website Expenses/Video Camera Access/Ann & Brian Hartnell – Brian Hartnell, the webmaster/designer of Wausaukee's Website ([www.wausaukee.com](http://www.wausaukee.com)), discussed the Wausaukee website page statistics and stated that he has contacted UES Computers about broadcasting Wausaukee's weather patterns. He is waiting for a response from UES. Hartnell requested that the Village provide funds in the 2010 budget to pay for the cost of having the website on his server. He added that he is not seeking compensation for the hundreds of hours he has spent designing the site and putting it together on behalf of the Village, Town, Wausaukee School, and other community organizations. Hartnell explained that he enjoys designing the site but would like to be compensated for out of pocket expenses. The Village Board highly praised Hartnell on his time, effort, and creativity and will consider his request at the next Finance Committee meeting.
5. Motion to Approve Minutes
  - a. Regular Board Meeting – 9/9/09 – President Townsend would like 13b to read; Townsend stated the DOT is telling us that we need to put our salt and sand in the shed therefore we should blacktop. With that change Rosalyn made a motion seconded by Hilbert Radtke. Motion carried.
  - b. Health, Welfare, & Personnel Committee Meeting – 9/18/09 – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the minutes. Motion carried.
  - c. Parks & Beaches Committee Meeting – 9/9/09 – Kellen Stumbris made a motion seconded by John Ranallo to approve the minutes. Motion carried.

- d. Water & Sewer Utility Committee Meeting – 9/23/09, 10/05/09 – Julie Parkansky made a motion seconded by Kellen Stumbris to approve 9/9/09 minutes. Motion carried. Rosalyn Figas made a motion seconded by John Ranallo to approve 10/05/09 minutes. Motion carried.
  - e. Finances & Purchasing Committee – 10/12/09 – Rosalyn Figas made a motion seconded by Randy Schmidt to approve the minutes. Motion carried.
6. Motion to Approve Village Street and Utility Report – Hilbert Radtke made a motion seconded by Julie Parkansky to approve the street and utility reports. Motion carried.
  7. Motion to Approve Bills – Julie Parkansky made a motion seconded by Randy Schmidt to approve the bills. Motion carried.
  8. Treasurer’s Report – Julie Parkansky made a motion seconded by Randy Schmidt to approve the treasurer’s report. Motion carried.
  9. Committee Reports
    - a. Health, Welfare, & Personnel Committee
      - Discussion/Action – Approval of Employee Handbook – John Ranallo made a motion seconded by Kellen Stumbris to approve the new employee handbook effective January 1, 2010. Motion carried.
    - b. Discussion/Possible Action – Parks & Beaches Committee – A meeting was set for 4:00pm on October 21<sup>st</sup> to discuss budget items.
    - c. Discussion/Possible Action – Water & Sewer Utility Committee – A meeting was set for 7:00pm on October 21<sup>st</sup> to discuss budget items.
    - d. Discussion/Possible Action – Finances & Purchasing Committee – The finance committee will meet on Thursday, October 22<sup>nd</sup> to finalize the budget.
  10. President’s Report – President Townsend stated due to snowplowing there will be no parking on streets from 1:00am to 6:00am starting November 15<sup>th</sup> till April 1<sup>st</sup>. He also stated that residents need to be responsible for shoveling sidewalks and hydrants that abut properties.
  11. Unfinished Business
    - a. Discussion/Action – Sign Quotes – These will be discussed at the finance committee meeting.
    - b. Discussion/Action – Resolution 2009-9 Mileage Reimbursement – Kellen Stumbris made a motion seconded by Rosalyn Figas to adopt Resolution 2009-9 Mileage Reimbursement. Motion carried.
    - c. Discussion/Action – Adoption of Ordinance 2-4-3 Plan Commission – John Ranallo made a motion seconded by Kellen Stumbris to adopt ordinance 2-4-3 Plan Commission. Motion carried.
    - d. Discussion/Action – Adoption of Ordinance 2-4-7 Comprehensive Plan – Rosalyn Figas made a motion seconded by Randy Schmidt to adopt ordinance 2-4-7 Comprehensive Plan. Motion carried.
  12. New Business
    - a. Discussion/Action – Hiring a second snowplow driver – Hilbert Radtke made a motion seconded by Kellen Stumbris to post the job for a snowplow driver. Motion carried.
    - b. Discussion/Action – Requesting Bids for Snow Removal – Hilbert Radtke made a motion seconded by Randy Schmidt to request bids for snow removal. Motion carried.
    - c. Discussion/Action – Amend Resolution 2009-2 Fee Schedule to be effective January 1<sup>st</sup>, 2010 – The board moved to raise the price for photocopies from \$.05 to \$.25. The first five copies in a year will

be free for residents. Hilbert Radtke made a motion seconded by Randy Schmidt to amend the fee schedule. Motion carried.

- d. Discussion/Action – Purchase picnic tables from the Wausaukee School – Matter tabled until November 11<sup>th</sup> monthly meeting.
- e. Discussion/Action – Ice Skating Rink – Clerk Ranallo stated that she and Darryll Schmidt measured the tennis courts in Evergreen Plaza for a proposed 50 x 100 foot ice rink that would be positioned east to west. The poles from the tennis court would not have to be touched therefore having enough room to construct the rink. Clerk Ranallo stated Trustee Ranallo, Trustee Stumbris, and she would be holding a Pumpkin Ball Fundraiser on October 24 and the funds would be used for the rink. She added that there are kits available or the village could improvise and create a rink. Figas asked what are in the kits. Trustee Ranallo stated that the kits include a tarp and brackets that would hold up the walls, which the walls would consist of plywood. Ranallo stated the only cost would be plywood and the kit. Figas asked for the price of the kit. Ranallo stated that 50 x 100 foot rink would be \$1000. Ranallo stated that besides buying a kit the village could buy a tarp and figure out another way of building a wall. Townsend stated that he has the equipment to construct the walls and if a few people were to come together they could get it done within 2 hours. Clerk Ranallo stated that a tarp that is consistent for an ice rink is \$319. She added that PVC pipe could be another option to build the walls and would be approximately \$300. Figas asked why the Evergreen Park. Clerk Ranallo stated that the tennis courts are already fenced in and is a scenic environment. She stated that old Christmas lights could be draped around the fence to create more light. Townsend asked if there is power there. Clerk Ranallo stated no but she has contacted WPS and received quotes on adding another street light in that area. She stated a dusk till dawn light it would be approximately \$20 to \$25 a month. Trustee Randy Schmidt stated it would depend on where WPS could draw power from. Clerk Ranallo stated that she and Street Supervisor Daryyll Schmidt measured 240 feet from the closest pole. Trustee Schmidt and Darryll Schmidt agreed to meet at the Park to evaluate the situation. President Townsend stated that he would like for WPS to take a closer look and have Darryll Schmidt get prices for digging a trench for a wire to and from the new pavilion. Kellen Stumbris made a motion seconded by Rosalyn Figas to go ahead with the plans for constructing the ice rink on the tennis courts at the Evergreen Plaza. Motion carried.
- f. Discussion/Action – Set Trick or Treat Date and Time – Trick or Treat will be October 31<sup>st</sup>, from 2:00pm to 5:00pm.

### 13. Additional Business

- a. Discussion/Action – Convene to closed session per Wis. State Statute 19.85 (1)(c) to discuss employee evaluations and January 1, 2010 raises. Randy Schmidt made a motion seconded by Julie Parkansky to convene into closed session. Motion carried. President Townsend performed a roll call. Julie Parkansky yes, Randy Schmidt yes, Jeff Townsend yes, John Ranallo yes, Hilbert Radtke yes, Kellen Stumbris yes, and Rosalyn Figas yes.
- b. Discussion – Reconvene to open session to consider possible follow-up to closed session – Julie Parkansky made a motion seconded by Hilbert Radtke to reconvene into open session. Motion carried. President Townsend performed a roll call. Julie Parkansky yes, Randy Schmidt yes, Jeff Townsend yes, John Ranallo yes, Hilbert Radtke yes, Kellen Stumbris yes, and Rosalyn Figas yes. Employee evaluations resulted in a wage freeze until the 2010 budget is complete.

14. Adjourn – Julie Parkansky made a motion seconded by Hilbert Radtke to adjourn the meeting at 10:25pm. Motion carried.

Posted on 10/12/09

At 2:00 pm by (TR)

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS