

**VILLAGE OF WAUSAUKEE  
HEALTH, WELFARE, & PERSONNEL  
COMMITTEE MEETING**

*(COMMITTEE MEMBERS: JULIE PARKANSKY, ROSIE FIGAS, JEFF TOWNSEND)*

**MONDAY, AUGUST 3<sup>RD</sup>, 2009  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**9:30 AM  
MINUTES**

1. Call to Order – Julie Parkansky called the meeting to order at 9:55am. Rosalyn Figas and Parkansky were the only committee members present. Jeff Townsend was not in attendance. However, Village Clerk Toshia Ranallo was present.
2. Approval of Agenda – Rosalyn Figas made a motion seconded by Parkansky to approve the agenda. Motion carried.
3. Discussion – Employee Handbook – The committee decided to apply various procedures from other municipality's handbooks to the Village of Wausaukee handbook. The following guidelines were added: Zero Tolerance Policy, Discharge Notice, and Discipline Policy and Procedures. A tentative committee meeting was set for Thursday, August 3, 2009 at 3:30 pm.
4. Discussion – Vacation Time – Tabled.
5. Audience to Anyone Wishing to Speak – none
6. Adjourn – Rosalyn Figas made a motion seconded by Figas to adjourn the meeting at 10:28 am. Motion carried.

Posted on (August 3<sup>rd</sup>, 2009)  
At (2:00 PM) by (TR)

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY NECESSARY ARRANGEMENTS CAN BE MADE AT (715) 856-5341.
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