

**VILLAGE OF WAUSAUKEE
HEALTH, WELFARE, & PERSONNEL
COMMITTEE MEETING**

(COMMITTEE MEMBERS: JULIE PARKANSKY, ROSIE FIGAS, JEFF TOWNSEND,)

FRIDAY, JUNE 12th, 2009

WAUSAUKEE VILLAGE HALL

428 HARRISON AVENUE

10:00 AM

MINUTES

1. Call to Order – Chairperson Julie Parkansky called the meeting to order at 10:00 am. Committee members in attendance were Jeff Townsend and Rosie Figas. Also in attendance was Village Treasurer Sara Pullen.
2. Approval of Agenda – Figas made a motion seconded by Townsend to approve the agenda as printed. Motion carried.
3. Discussion – Review seasonal employee applications – Townsend stated that the Committee should look at two factors: responsibility and ability to get along with co-workers. He reiterated his point from a previous meeting that he does not want to hire someone that is not self motivated or needs constant supervision. He commented that he believes Darryll Schmidt will be the immediate supervisor of the new employees. Figas agreed stating that ground keeping is definitely a Streets Department duty as opposed to a Water/Sewer duty. The Committee members went through each application individually. Parkansky stated that she would like to hire local residents if possible. After a brief discussion about each of the applicants, the Committee decided to recommend to the Board hiring Kerra Stumbris and Mike Gavigan at the June 15th, 2009 meeting now rescheduled for noon. They also suggested having Darryll meet with both applicants before that meeting to run them through their responsibilities and get a general feel for their compatibility as co-workers. Figas stated the importance of spelling out the fact that the new employees are seasonal help, not to exceed 20 hours per week, at the time of hire.

In addition to rescheduling the June 15th, 2009 Special Village Board meeting from 6 pm to noon, the Committee cancelled the Parks & Beaches Committee meeting scheduled for 5 pm on June 15th, 2009 as well as the Smart Growth Committee meeting scheduled to immediately follow the Special Village Board meeting also on June 15th, 2009. These Committee meetings will be rescheduled at the Special Village Board meeting set for June 15th, 2009 at noon.

4. Discussion – Employee Handbook – Figas stated that she believes there are quite a few changes that need to be made in the handbook. She mentioned that she has started to go through it and has marked places that need attention from the Committee. Due to time constraints, the issue was tabled. The Committee set another meeting to revise the handbook for June 19th, 2009 at 8 am.
5. Additional Business – None

6. Adjourn – Townsend made a motion seconded by Figas to adjourn at 10:45 am. Motion carried.

Posted on (June 12, 2009)

At (1:00 AM) by (SP)

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY NECESSARY ARRANGEMENTS CAN BE MADE AT (715) 856-5341.