

**VILLAGE OF WAUSAUKEE  
VILLAGE BOARD MEETING  
MONDAY, JUNE 8<sup>th</sup>, 2009  
WAUSAUKEE VILLAGE HALL  
428 HARRISON AVENUE**

**7:00 PM**

**MINUTES**

1. Call to Order –President Townsend called the meeting to order at 7:00pm. The following board members present were Julie Parkansky, Kellen Stumbris, John Ranallo, Rosalyn Figas, and Hilbert Radtke. Trustee Randy Schmidt was not present. Also present were Village Treasurer Sara Pullen, Street Supervisor Darryll Schmidt, Part time Water/Sewer Operator Pam Aide, Part time employee Dave Heritsch, residents Jerry and Mary Ellen Edlebeck, Pat Freele, Joellen Simpson, Jan Rohrbach from Ranger City Riders, and Village Clerk Toshia Ranallo.
2. Approval of Agenda – Hilbert Radtke made a motion seconded by Rosalyn Figas to approve the agenda. Motion carried.
3. Audience to Anyone Wishing to Speak – Jerry Edlebeck shared his concerns for a proposed possible water/sewer line stretching further on North Avenue. Edlebeck stated in 1994 the board was approached on running water/sewer lines there. He stated that the board responded by saying that it was over 500 feet and it would be the responsibility of the owner to run the line. He said he asked for a variance to put in a well and septic and it was granted. He added that Pat Freele did the same thing 5 years ago and to his understanding Audrey Engleman also had 10 years ago. Edlebeck stated that he would like to express to the board that it would not be in their best interest to abandon their wells and septic to hook up to Village water and sewer. He asked the board for consistency. Townsend asked the Water/Sewer Committee the status on the issue. Figas stated that it was cost prohibited. Stumbris stated that plans would have had to be drafted and submitted by May 31, 2009 to be eligible for stimulus money. Figas stated that there are no near future plans for the extension.

Joellen Simpson stated that the library contract that she supplied to the board tonight was received an hour ago. This contract was suggested by Bob Jicha from the Town of Wausaukee. She added that the Town of Wausaukee was a little hesitant on signing a contract that will tie future board's hands. President Townsend stated that this contract needs to be reviewed by the Village Attorney Kim Coggins, and then put on July's agenda to be discussed. Clerk Ranallo will forward it to Attorney Coggins.

4. Motion to Approve Minutes – Water & Sewer Utility 4-29-09 Rosalyn Figas made a motion seconded by Kellen Stumbris to approve minutes. Motion carried. Finance & Purchasing 5-13-09 Julie Parkansky made a motion seconded by John Ranallo to approve minutes. Motion carried. Water & Sewer Utility 5-18-09 Rosalyn Figas stated that under number 3 it should stated "audit" not "budget" with that change Figas made a motion seconded by Julie Parkansky to approve minutes. Motion carried. Buildings & Grounds 5-20-09 Julie Parkansky made a motion seconded by Hilbert Radtke to approve minutes. Motion carried. Finance & Purchasing 5-21-09 Rosalyn Figas made a motion seconded by Julie Parkansky to approve minutes. Motion carried. Special Village Board meeting 6-1-09 Kellen Stumbris made a motion seconded by Julie Parkansky to approve minutes. Motion carried.
5. Business With Guest
  - a. Discussion/Possible Action – Jan Rohrbach from Ranger City Riders to discuss a map board at a trail intersection. Approve Sign Permit. Rohrbach requested permission to put up a trail sign near the intersection by Vanburen Avenue and in between the railroad tracks and First Street. Rohrbach stated that the sign would be approximately 4' x 26" wide and totaling 7' high.

Townsend stated that because the sign will be over 4' there will be a \$50.00 sign application fee. Radtke stated that because it is a non-profit organization there shouldn't be a charge. He stated that fees have been waived for previous non-profit organizations. Townsend stated that we will look into past practices for the charge. Julie Parkansky made a motion seconded by John Ranallo to approve the sign subject to researching past practices of fees for non-profit organizations. Motion carried. Hilbert Radtke had abstained for the fact that he belongs to the organization.

6. Motion to Approve Bills – Julie Parkansky made a motion seconded by Rosalyn Figas to approve the bills. Motion carried.
7. Treasurer's Report – Kellen Stumbris made a motion seconded by Rosalyn Figas to approve the Treasurer's Report. Motion carried.
8. Approval of Major Purchases
  - a. Updating Pumps at Southview Lift Station – Townsend stated that he has been told that the current pumps (which are only 1 phase) will pump the effluent but will not grind material up fine enough and has to be screened in order to be maintained. The basket needs to be cleaned twice a month. Dave Heritsch stated the pumps will not grind fast enough but if the Village updated to a 3 phase system it would. Heritsch also stated that he was unsure why the basket is there. Darryll Schmidt stated that the basket is there to protect the pumps by catching rags and other items that would plug the pumps from grinding. Schmidt added that since the basket was added in 2004 there haven't been too many problems with the pumps. Schmidt added that the basket has always been cleaned twice a month. Townsend asked would a basket that is made twice as coarse as the existing one catch enough so that it doesn't have to be maintained so frequently. Townsend commented that after reviewing the cost for the new pumps, he has a good feeling that the board is not going to spend that kind of money this year. Townsend stated that the board has already spent a couple hundred thousand dollars on the new warehouse that was not budgeted for this year. Townsend stated that he agrees that the right pumps should replace the existing ones but this is something that should be looked into for next year's budget. Townsend stated that there hasn't been a water sewer budget and the board is currently working on a tentative budget. Radtke asked if flushing the line that travels to the basket would help before cleaning the basket. Schmidt stated that it would probably help but there would be more water at the treatment plant. Schmidt stated that the basket does not have a back shield on it. He said that if you put too much water through it, it may over shoot the basket and then there will be problems with the pumps. Pam Aide stated that they received quotes for a new basket. Stainless steel was into the thousands of dollars and \$900 for steel. Townsend stated that he would like to look into a quality basket and table the pumps until they have a better idea on the Water/Sewer Utility budget.
9. Committee Reports
  - a. Discussion/Possible Action – Finance Committee – Figas asked about the status on credit cards. Pullen stated she has all the information and the application is waiting to be filled out. Figas stated that the Village needs a responsibility party. Townsend stated that he will look into it. Figas also stated that all invoices will be properly allocated and there was no need for purchases orders.
  - b. Discussion/Possible Action – Water & Sewer Committee – Figas stated that the committee has been working on the tentative budget.
  - c. Discussion/Possible Action – Buildings & Grounds – Payant Park Survey Update – John Ranallo stated that Hugh Guy was at the park to survey. Schmidt stated that Guy will be back to finalize the survey. Schmidt also stated that he had moved the rock that was previously placed in the park. Ranallo stated that John Grutza from North Country Christmas Trees had volunteered and sheared the trees by the welcome sign. Townsend stated that the Village should express gratitude and recognize Grutza in the newspaper as well as a thank you letter.

- d. Discussion/Possible Action – Parks Committee – Stumbris stated that a meeting is set for Monday, June 15 at 5:00 to discuss the bench placement. Parkansky added that they will also discuss sandbox placement, marking hiking trails with red ribbons, and foot bridges. Ranallo requested that Darryll Schmidt attend the meeting as well. Ranallo asked if they are able to use the money allocated to the park to purchase the piping and 6 swings for under \$600. Ranallo stated that he would donate his time to build the swings. Stumbris added he will also contribute. Radtke stated that he knows of a few companies that construct foot bridges. Radtke added that grants can be looked into for these types of projects. Ranallo stated that he would also like to approach the Lions Club and American Legion Associations to possibly contribute toward these projects. Ranallo stated that he has spoke with June Caine from the Evergreen Plaza on her thoughts on a possible walkway through the outside of the plaza and also opening of the damn. Ranallo stated that Caine expressed her support. Ranallo asked Schmidt what could be done to create a safe environment if the damn were to be opened. Schmidt stated that the Village would have to redo the gates and fencing. Townsend stated that the DNR should be contacted to advise the Village of the proper regulations. Hilbert Radtke made a motion seconded by Kellen Stumbris for the Parks Committee to purchase up to \$600 for swing set equipment, subject to the approval of proper regulations from Eric Aleson Marinette County Assistant Parks Administrator. Motion carried.

10. Village Street and Utility Report – Rosalyn figas asked if the cameras in the park are up and working. Townsend stated that the cameras are indeed working. President Townsend congratulated Dave Heritsch on passing his wastewater operators exam. Heritsch asked if the \$1.00 an hour raise will be seen on his next check. He stated that it was passed last year and in the minutes. Hilbert Radtke made a motion seconded by Julie Parkansky to approve the Village Street and Utility Reports. Motion carried.

11. President’s Report – President Townsend stated he would like to establish an ordinance enforcement committee. Ranallo added that he would like to see the whole board involved. Townsend stated that he would like the board to consider a Village Constable. This issue will be discussed at the next regular Village Board meeting on July 13, 2009.

#### 12. Unfinished Business

- a. Discussion/Possible Action – Old School Update – The board reviewed estimates from K & K Excavating for demolition, landfill, and labor costs for the three sections of the old school. President Townsend stated these are only ballpark figures. Townsend and Trustee Ranallo also met with June Caine and Ron Hansche from HGM Architecture on possible renovation plans. They asked Hansche to create renovation estimates and meet with the board at a later date. Radtke and Parkansky asked if the owner has been notified about the estimates. Townsend stated that the Village is exploring costs and the owner is fully aware. Ranallo asked if the next step could be to invite the owner to attend a board meeting. Stumbris stated next the tile should be tested for asbestos because it will contribute to a big factor in cost. Townsend stated that now the Village has to decide whether or not if there is something that can be done with the building, if there is something contagious to our community, or simply clean the site and apply it to the tax roll. A meeting was set for June 29, 2009 at 6 p.m. to discuss this matter further.
- b. Discussion/Action – A & M Heating Quote - Changing chimney in Fire Department Building – President Townsend stated that this is a repair that was discussed last year and budgeted for. John Ranallo made a motion seconded by Kellen Stumbris to accept an estimate from A&M's Heating & Air Conditioning for \$385 to remove the existing heating chimney and installation of a new one in the Wausaukee fire station. Motion carried.

- c. Approval of Permits/Licenses
- a. Operator Licenses – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the following operator licenses. Motion carried.
    1. Sara Maveal/BP
    2. Donna Fuller/BP
    3. Toshia Ranallo
    4. Jim Figlewicz
  - b. Retailer’s License Class A Renewal – Rosalyn Figas made a motion seconded by John Ranallo to approve the following Class A Renewal Licenses. Motion carried.
    1. Exxon Quik Stop
    2. Wausaukee LaFaive Corp (BP)
    3. Citgo Quik Food Mart
    4. Smith’s 141 Super Market
  - c. Retailer’s License Class B Renewal – Julie Parkansky made a motion seconded by Hilbert Radtke to approve the following Class B Renewal Licenses. Motion carried.
    1. Hoover’s Prime Tyme
    2. Chippewa LLC
    3. Newingham’s Supper Club
    4. Wausaukee Bowl
  - d. Cigarette License – Kellen Stumbris made a motion seconded by Rosalyn Figas to approve the following Cigarette License. Motion carried.
    1. Exxon Quik Stop
    2. Chippewa LLC
    3. Citgo Quik Food Mart
    4. Wausaukee LaFaive Corp (BP)
    5. Smith’s 141 Super Market
  - e. Renewal Operator’s License – John Ranallo made a motion seconded by Kellen Stumbris to approve the following renewal operators licenses. Motion carried.
    - Wausaukee LaFaive Corp/AKA BP
      1. Tina Belongia
      2. Richard Gibbs
      3. Susan Champagne
      4. Pauline Wallschlaeger
      4. Tammy Zahorik
      5. Karen Johnson
      6. Darlene Hartwell
    - Hoovers – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the following renewal operators licenses. Motion carried.
      1. Teri Edlebeck
      2. Joan Jansen
      3. Lorie DeBakker
      4. Tammi Schlies
      5. Paul Zak
      6. April Benjamin
      7. Cory Carpenter
      8. Sherrie Schelvan

- Newingham's – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the following renewal operators licenses. Motion carried.
  1. Beth Burnside
  2. Jennifer Seehawer
  3. Dawn Burnside
  4. Merrie Graves
  
- Exxon Quik Stop – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the following renewal operators licenses. Motion carried.
  1. Annette Mayer
  2. Lisa Ulsh
  3. Amanda Anderson
  4. Vicki Perry
  5. Megan DeLaet
  6. Patricia Jarman
  
- Smith's – Julie Parkansky made a motion seconded by Kellen Stumbris to approve the following renewal operators licenses. Motion carried.
  1. Christine Casarotto
  
- CITGO – Kellen Stumbris made a motion seconded by John Ranallo to approve the following operator's license. Motion carried.
  1. Amanda Voelker
  
- S & J Chippewa LLC – John Ranallo made a motion seconded by Kellen Stumbris to approve the following operator licenses. Motion carried.
  1. Janine Severson
  2. Scott Severson
  3. Nicole Dane
  4. Jasen Wolff
  5. Amanda Orlando
  6. Roxanne Kopp
  
- Wausaukee Bowl – Rosalyn Figas made a motion seconded by Julie Parkansky to approve the following renewal operators licenses. Motion carried.
  1. Joe Schlies
  2. Suzette Schlies
  3. Sara Pullen
  4. Nicole Rhodes

d. New Business

- a. Discussion/Action – Resolution 2009-6 – President Townsend presented a Resolution of Appreciation 2009-6 and a admiration plaque to Gerald Wojcik for serving 22 years as a Village Trustee. In addition Wojcik served the Village of Wausaukee in numerous capacities. He was a member of the Board of Review and a member of the Wausaukee Volunteer Rescue Squad where he continues to serve. Hilbert Radtke made a motion seconded by Kellen Stumbris to accept Resolution 2009-6. Motion carried.

- b. Discussion/Action – Modification to Promissory Note (Village Loan to Water) – Hilbert Radtke made a motion seconded by Kellen Stumbris to start making payments from the Water Sewer Utility to a new Village CD at Bank North in Wausaukee. Motion carried.
  - c. Discussion/Action – Replacement CD for the Debt Service Fund at State Bank of Florence – Hilbert Radtke made a motion seconded by Kellen Stumbris to open a replacement CD for the Debt Service Fund at Bank North in Wausaukee. Motion carried. Treasurer Pullen stated that auditor Joel Rennie will be able to explain all the funds in more detail at the 2008 audit report.
  - d. Discussion/Action – Marketing Ideas – President Townsend stated he would like to see a brochure created to advertise our recreational activities. Such as snowmobile trails, the baseball field at Ballas Park, and the campground at Evergreen Park. This issue has been tabled to gather additional information.
  - e. Discussion/Action – Crack-sealing/chip-sealing the streets – Kellen Stumbris made a motion seconded by Julie Parkansky to go with Scott Construction for seal coating Fairgrounds Road and cracked filling Fairgrounds, Cedar, Elizabeth, Division, and 1st Streets. Motion carried.
  - f. Discussion/Action – Letter to resident about noxious odor from farm animals – President Townsend presented to the board a letter for a Village resident concerning noxious odor coming from farm animals that reside on their property. Townsend also read the ordinance that prohibits farm animals that are not properly zoned in areas in the village. John Ranallo made a motion seconded by Julie Parkansky to send a certified letter and ordinance to the Village resident. Motion carried.
  - g. Discussion – Set Water/Sewer Utility Committee Meeting to finish tentative budget. A meeting was set for June 22, 2009 at 6:00 p.m. to discuss Water/Sewer Utility costs and establish a tentative budget.
- e. Adjourn – Julie Parkansky made a motion seconded by Kellen Stumbris to adjourn the meeting at 9:27 p.m. Motion carried.

Posted on 6/29/09  
At 2:00 pm by (TR)

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS
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