

**VILLAGE OF WAUSAUKEE
SPECIAL VILLAGE BOARD MEETING
MONDAY, JUNE 1st, 2009
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

5:00 PM

MINUTES

1. Call to Order – President Townsend called the meeting to order at 5:03 pm. Village Trustees in attendance were Julie Parkansky, Kellen Stumbris, Rosie Figas, John Ranallo, and Hilbert Radtke. Also present were Village Treasurer Sara Pullen, Streets Supervisor Darryll Schmidt, Water & Sewer Operator Pam Aide, and part-time Operator Dave Heritsch.
2. Approval of Agenda – Parkansky made a motion seconded by Radtke to approve the agenda as printed. Motion carried.
3. Discussion/Action – Set Health & Welfare & Personnel Committee meeting – A meeting for the Health, Welfare, & Personnel Committee was set for June 8th, 2009 at 6:00 pm. A second meeting was set for June 12th, 2009 at 10 am to review the applications for possible part time grass cutters.
4. Discussion/Action – Set next meeting June 16th, 2009 for Draft Ordinance Review – A special Board meeting was set for June 15th, 2009 at 6 pm. The Board will not review the Ordinances at the meeting, but rather give a status report on where they are at with the chapter(s) they were assigned.
5. Discussion/Action – Part-time Grass Cutters – Townsend asked whether or not Aide and Heritsch could get the grass cutting done with the amount of hours they have been putting in at the WWTP. He also questioned whether or not the Village should be paying the amount of money per hour for grass cutting that they would be paying if Aide and Heritsch were to continue doing the cutting. Heritsch responded that the Board could get cheaper labor but that the quality of work will probably suffer. Townsend stated that the work would be directed so quality shouldn't be an issue. He continued that he likes things well and done right the first time and stated that he didn't want to hire anyone for the job that he had to "babysit." Aide mentioned that she was pretty sure that applicants needed to be at least 18 years of age to operate equipment. She continued that the WWTP does not take as much time to operate in the summer as it does in the winter. Radtke suggested putting an advertisement in the paper for the job. Ranallo asked what the job entailed. Townsend stated that the job included grass cutting, trimming, and picking up trash. Aide added that the job would also include watering trees, flowers, and dead-heading. Figas asked how long it takes to cut the grass from Highway 180 to the Chippewa. Schmidt stated that it takes approximately 9 hours just for cutting. He continued that there is a lot of bad terrain in that stretch so he would suggest hiring someone with experience. Figas questioned Schmidt about how long it takes to mow the park. Schmidt stated 6 to 8 hours. She asked how long it takes to cut the ball field.

Schmidt stated about 3 hours. Townsend asked what else gets cut. Schmidt stated that they cut from the bridge north. Stumbris asked if the Village would be cutting Shelley's property now that the house has burned down. Schmidt said he would like to see a letter get sent before the grass is so high that the person cutting it can't see what's underneath. Radtke asked what else the Village cuts. Schmidt stated the Village cuts Well #3 for 1 hour, Well #1 for 1 hour, the water tower for 1 hour, WWTP for 2 hours, the library for 1 hour, the intersection of North Ave and County C, and the intersection by the dentist office. Heritsch added that the Village also cuts Payant Park which takes about a half hour. Figas asked how often the intersections are cut. Schmidt stated that they cut them every other time. Figas asked how many mowers the Village has. Schmidt stated that there are two riders, and Aide mentioned that they could probably round up three push mowers. Ranallo asked how much the Board thought the new hires should be paid. Townsend stated that in an effort to get responsible individuals in the position he'd like to offer more than minimum wage. Figas asked how long it takes to water. Aide stated at least 6 hours for flowers a week. Heritsch added that watering the trees along the highway takes 45 minutes. Townsend summed up the responsibilities and told the Board that the job takes approximately 35.5 hours plus weeding and garbage pick-up. Figas stated that she would like to offer two 20 hours per week positions, and what they can't get done, the current staff can take care of. The Board decided to put an ad in the Peshtigo Times for seasonal help (20 hours per week) with notes that the applicant must be at least 18 years of age, able to lift 50 pounds, and have their application in by 10 am on June 12th, 2009. The ad is to include the job description which is grass cutting, trimming, and grounds keeping. The Personnel Committee will meet on June 12th, 2009 to review the applications and pick a select few to be interviewed by the staff at 2 pm on June 15th, 2009. The Board decided to pay \$8.00 per hour to the new employees. Ranallo stated that he would be willing to randomly check in with the new employees to keep them on track.

Radtke stated that there are four WWTP's like ours in the state. He suggested that the Village could ask Eric to call them and find out from them how long it takes them on a daily basis to perform their duties. Townsend stated that he would talk to VanLaanen. Radtke continued that he would like to see the employees keep a detailed log book.

6. Discussion – Review Draft Ordinance Book – After a brief discussion, the Board decided to break off into groups of two and go through designated chapters at their convenience. Assignments were as follows: Ranallo and Schmidt – Title 2; Figas and Parkansky – Title 3; Radtke and Stumbris – Title 6. Each group will give a status update at the June 15th Special Board meeting.
7. Additional Business – A Smart Growth Committee meeting was set for June 15th, 2009 immediately following the Special Board meeting to discuss sending a letter to all tax payers about stricter Ordinance enforcement. A Parks and Beaches Committee meeting was set for 5 pm on June 15th, 2009 to discuss pricing of playground equipment, nature trails, foot bridges, and park rules.
8. Adjourn – Ranallo made a motion seconded by Parkansky to adjourn at 7:37 pm. Motion carried.

Posted on (6/9/09)
At (2:00 PM) by (SP)

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY NECESSARY ARRANGEMENTS CAN BE MADE AT (715) 856-5341.