

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, APRIL 15th, 2009
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

7:00 PM

MINUTES

1. Call to Order – President Caine called the meeting to order at 7:00pm. The following Village board members present were Julie Parkansky, Randy Schmidt, incoming President Jeff Townsend, Jerry Wojcik, Rosalyn Figas and Hilbert Radtke. Also present were incoming Village Trustees Kellen Stumbris and John Ranallo, Building Inspector Peter Kruit, Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Treasurer Sara Pullen, Part-time employee Dave Heritsch, residents Ruth Jicha, Joellen Simpson, Becky Maye, Marie Maye, Ron Ross, Ann Hartnell, Darren Story from Northeast Asphalt, Michael Maus from Office Planning Group, Shirley Pruhdom from the Peshtigo Times and Village Clerk Toshia Ranallo.
2. Approval of Agenda – President Caine stated that he would like to move agenda item 14a, Opening of the Kenny Drive/Vicki Drive Bids before agenda number 4. Hilbert Radtke made a motion seconded by Rosayln Figas to approve the agenda with that change. Motion carried.
3. Audience to Anyone Wishing to Speak – Hilbert Radtke stated that Ron Ross had picked up trash between the Ice Cream Station and HWY 180 and he would like to cut brush and trees in that area. Pam or Dave will meet with Ross at that location to get a better idea of what needs to be cut.
- 14a. Discussion/Action – Opening of Kenny Drive/Vicki Drive resurfacing bids – President Caine opened bids from Barrette Asphalt and Northeast Asphalt. Barrette bid \$23,929 for Kenny Drive and \$27,535 for Vicki Drive. Northeast bid \$27,290 for Kenny Drive and \$30,570 for Vicki Drive. Hilbert Radtke made a motion seconded by Jerry Wojcik to accept the Barrette Asphalt bids subject to the verification of project specs. Motion carried. Radtke will call Barrette to confirm the specs.
4. Business with Guest
 - a. Discussion/Action – Jim Brien (4th of July Committee) to present letter and DOT application mapping out parade route for donation. – Jim Brien confirmed that the parade will travel past Evergreen Plaza. Brien also gave the village a copy of the DOT application. The fireworks will be on the hill pending the approval of the contract from the school.
5. Motion to Approve Minutes – Regular Board Meeting 3/11/09; Building & Grounds Committee Meeting 3/18/09; Special Board Meeting 3/18/09 – Figas pointed out an error to the Public Hearing minutes held on 3/18/09. The minutes didn't include her in attendance. Parkansky stated that minutes from meeting 3/11/09 item (13d) should have stated that a motion was made subject to the parade travel pass the Evergreen Plaza. Clerk Ranallo stated she will fix the errors. Julie Parkansky made a motion seconded by Randy Schmidt to approve the minutes subject to those corrections. Motion carried.
6. Motion to Approve Bills – Julie Parkansky made a motion seconded by Randy Schmidt to approve the bills. Motion carried.
7. Treasurer's Report – Julie Parkansky made a motion seconded by Hilbert Radtke to approve treasurer's report. Motion carried.
8. Committee Reports
 - a. Discussion/Action – Building & Grounds Committee – Adoption of new Building Code Ordinance – Clerk Ranallo stated that the new code has been approved by Wisconsin Department of Commerce UDC Consultant, Duane Hubler. Rosayln Figas made a motion seconded by Jerry Wojcik to approve the new building code. Motion carried.

- b. Discussion/Action – Building & Grounds Committee – Resolution 2009-2 Fee Schedule – Jerry Wojcik made a motion seconded by Julie Parkansky to approve the fee schedule. Motion carried.

9. Approval of Major Purchases

- a. Discussion/Action – Cannon Printer – Treasurer Sara Pullen stated that the color printer in the office is failing. The Village currently has 3 printers in the office. One of the printers was purchased in 2002, and is used for mass copying and faxing. The other is a scanner. Pullen introduced Michael Moss from Office Planning Group, Inc. in Menominee, MI who was recommended by auditor Joel Rennie. She stated Moss has given a quote for a printer that can eliminate all three. Pullen also stated that within the board member packets there are 2 other quotes to compare. Moss stated that he understands that the Village has a lot of junk faxes. He said that the printer he offers allows faxes to be received electronically and gives the option to print, delete, or save it. Therefore save on paper and toner costs. It also has the ability to save directly to a PC and save additional time on scanning. The quote for the cannon printer was for \$6,285.00. After an extended discussion the board decided they would like more information on costs pertaining to what the Village purchases a year on paper, toner, and maintenance. Matter Tabled.

10. Village Street and Utility Report – Julie Parkansky made a motion seconded by Jeff Townsend to approve utility report. Motion carried.

11. President's Report – Caine stated that he has a number of things that he would like to discuss. The next step for the Cedar Street project would be to contact The Army Core of Engineers. Caine said that the DNR will be a participant, but ultimately it would be the decision of the Army Core of Engineers after an application is submitted.

Caine stated that Well # 1 is 40 ft deep and is one of the shallowest wells in the state. He added that there is a 20 foot hole near the east side of the well where the water drains and fills with sludge. He said that he has tried to get someone in from the DNR to inspect the hole so the Village could be eligible for a grant. Caine stated that the DNR won't do it and told him that it wouldn't keep chemicals or run-off from trickling into the ground. Caine stated that the DNR also said that not everything they do makes commonsense. Caine stated that his idea would be to cut down all the trees, remove 2-3 feet of soil, and then fill it up so nothing seeps into the ground water. Caine stated there could be problems in the future. Townsend asked if there were existing problems that Caine is aware of. Water/Sewer Operator Pam Aide stated that the Village has to do an extra nitrate test every quarter.

Secondly, Caine's stated that if the new board does nothing to cut costs in the Village; he can assure them the expenditures will increase \$20,000 a year. He stated because of employee raises and WPS bills. Caine stated that there are ways to cut costs and hopes the board will pursue those areas.

Lastly, Caine stated that the water/sewer plant is a major operation and doesn't think that it has been given the attention it deserves. He said that the plant is 15 years old and things are starting to break down. Caine added that water rates are ok but thinks that sewer rates will have to be increased. Caine stated that he has heard complaints that there are too many employee hours being spent at the plant. He said that there is a lot of work involved. Caine also stated that the DNR has sent many letters requiring the Village to have a full-time Water/Sewer Operator. He said that summertime things run pretty smoothly, but winter months are more difficult and need more man hours. Caine stated that the board needs to keep an eye on the plant and said Pam and Dave are doing a great job, as well as Sara, Toshia, and Darryll.

12. Old Business

- a. Discussion/Action – Old school options – Tabled for the next monthly meeting.
- b. Discussion/Action – Warehouse/Change order/Aprons – Caine stated that he did not have the change orders with him but will get them for the next meeting. Matter Tabled.

13. Approval of Permits/Licenses

- a. Temporary Retailer's License – Wausaukee Baseball Association May 1st Thru September 30th. Julie Parkansky made a motion seconded by Rosalyn Figas to approve the license. Motion carried.
- b. Building Permits
 1. Darryll Schmidt – 306 Merrill Street/ Driveway – Julie Parkansky made a motion seconded by Jeff Townsend to approve permit. Motion carried.
 2. Genevieve Wontor – 313 1st Street/Siding – Jerry Wojcik made a motion seconded by Hilbert Radtke to approve permit. Motion carried.
 3. David Oginski – 152 Orlando Drive/ Deck – Julie Parkansky made a motion seconded by Randy Schmidt to approve permit. Motion carried.
 4. Robert & Kathryn Noll – Deck/Carport – Julie Parkansky made a motion seconded Jeff Townsend to approve permit. Motion carried.

14. New Business

- a. Discussion/Action – Opening of Kenny Drive/Vicki Drive resurfacing bids – Item discussed earlier.
- b. Discussion/Action – Lights by tennis court in the Evergreen Park – Townsend stated that this was an item tabled from a previous meeting until spring. The purpose was for a light by a future ice rink. It was the consensus of the board to table this matter indefinitely.

Jerry Wojcik asked about the cameras in the park. Caine stated that the cameras are working great at UES in Marinette. He said that UES contacted the telephone company today. Caine stated that the telephone company has to wire to the building and then have it wired to the pole. Caine stated the cameras should be installed by next week.

Wojcik stated that the camping sign needs to be repainted. Caine asked Darryll Schmidt to get prices for repainting the sign for the next board meeting. Hilbert Radtke added that he has heard people say that they didn't know that the Village had a campground. Radtke suggested having the sign brighter or a different design.
- c. Discussion/Action – Playground in Evergreen Park – Townsend stated that he has heard comments from families and the one thing they look for in a campground is a playground. Townsend stated that this is an issue he would like to look into further. Parkansky asked if this can be delegated to the Parks & Beaches Committee. Townsend stated that it is on his list for committees to plan for when he takes his position as President. He stated that it won't be something that is done this year. The board will have to gather information on pricing and budget it for the future.
- d. Discussion/Action – Spring Clean-up Day/Dumpsters – President Caine stated that the Village will have curbside pick-up of leaves and brush the week of May 5th through the 8th. Brush will only be picked up if they are bundled in 4' to 5' in length. Spring Clean-Up Day is scheduled for May 9th, from 8am to 12pm. Rosalyn Figas asked why the village charges \$20 for a truck load of junk when the idea is to get people to clean up their property. She stated that she understands the fees for items like refrigerators, microwaves, and white goods without Freon, but for 4 hours once a year the Village should take their junk for free. It was the consensus of the board to waive the \$20 truck load fee. Rosalyn Figas made a motion seconded by Randy Schmidt to waive the fee. Motion carried.

15. Additional Business – none

16. Adjourn – Jerry Wojcik made a motion seconded by Julie Parkansky to adjourn meeting at 9:05 pm. Motion carried.

Posted on 5/4/09
At 5:00 PM by (TR)

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