

**VILLAGE OF WAUSAUKEE
SPECIAL BUILDINGS AND GROUNDS
COMMITTEE MEETING
WEDNESDAY, MARCH 4TH, 2009
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

7:00 PM

MINUTES

1. Call to Order – Chairperson Gerald Wojcik called the meeting to order at 7:07 pm. Committee members in attendance were Hilbert Radtke and Rosie Figas. Also present were Village Trustees Jeff Townsend, Randy Schmidt, and Julie Parkansky, Village Treasurer Sara Pullen and Village Clerk Toshia Ranallo.
2. Approval of Agenda – Radtke made a motion seconded by Figas to approve the agenda. Motion carried.
3. Discussion – Final revisions to Title 10 Chapter 1 of the Village of Wausaukee Code of Ordinances – The Committee had some concerns about Sec. 10-1-2 (a)(2)a. They agreed that the four examples listed were not properly introduced in the preceding paragraph which gave way to confusion as to whether they were inclusions, exclusions, or examples. The Committee asked Pullen to contact Peter Kruit and get clarification on that section.
4. Discussion – Fee schedule – The Committee made one change to Resolution 2006-7 (Village of Wausaukee Fee Schedule) under building and zoning. They changed ‘Home Remodeling over \$500.00’ to ‘Home Remodeling over \$1,000.00’ but left the fee at \$15.00. The Committee set permit fees for swimming pools at \$10.00, \$35.00 for moving permits, and no charge for razing a building and demolishing a building. A lengthy discussion ensued about whether or not to adopt Kruit’s fee schedule or pay him \$28.00 per hour. The Committee ultimately compiled a list of questions for Kruit they needed answers to before making their decision. Pullen said she would contact him and provide the list of questions to Kruit and have the answers by the next Board meeting. The questions for Kruit are as follows:
 1. If the Board adopts your fee schedule, would you be able to issue the permits, collect the fees, and at the end of each month send the Village it’s cut and a list of all permits issued or would the Village need to have more involvement?
 2. In your contract, page 2 item (6) reads “...and other structures requiring permits.” Does that include signs and fences or would you prefer the office to issue those types of permits? Also, demo, moving, and occupancy permits are issued by you or the Village?
 3. In the building permit packet you sent, there is a “Village of Wausaukee Proposed Fee Schedule draft” page. This was what you had presented to the Committee on 2/25/09. Was this page supposed to be included in this batch of paperwork?
 4. If the Board decides to go with ‘no charge’ for permits like razing, moving and demo, does that affect your fee? What is the best procedure for setting prices in these cases?

5. Is there a swimming pool ordinance, and if so, where is it included? Could you write a small paragraph to be included in the ordinance regarding pools?
5. Adjourn – Radtke made a motion seconded by Figas to adjourn the meeting at 8:17 pm. Motion carried.

Posted on (March 12th, 2009)
At (10:00 AM) by (SP)

NOTICE IS HEREBY GIVEN THAT SOME VILLAGE BOARD MEMBERS WHO ARE NOT MEMBERS OF THIS COMMITTEE MAY ATTEND THIS COMMITTEE MEETING SO AS TO CONSTITUTE A QUORUM AND A MEETING OF THE VILLAGE BOARD. ANY SUCH BOARD MEMBERS ATTENDANCE WILL BE EXCLUSIVELY FOR INFORMATION PURPOSES, DISCUSSION, AND/OR RELATED PURPOSES. THE VILLAGE BOARD WILL NOT TAKE ANY OTHER ACTION AT THE COMMITTEE MEETING.

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS PRIOR TO THE MEETING SO THAT ANY NECESSARY ARRANGEMENTS CAN BE MADE AT (715) 856-5341.