

**VILLAGE OF WAUSAUKEE
SPECIAL COMMITTEE MEETING
THURSDAY, SEPTEMBER 25TH, 2008
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

6:30 PM

MINUTES

1. Call to Order – Chairman Jeff Townsend called the meeting to order at 6:36 pm. Committee members/Village Trustees present were Julie Parkansky and Rosie Figas. Also present were Village Trustee Hilbert Radtke, Village Treasurer Sara Pullen, and Inspector Jim Buschman from the Village of Coleman.
2. Approval of Agenda – Rosie Figas made a motion seconded by Julie Parkansky to approve the agenda. Motion carried.
3. Discussion/Action – Building Inspector – Guest Jim Buschman began by informing the Committee that he has been with the Village of Coleman for twelve years. He stated he was employed as the Public Works Supervisor until he took another job, but still serves the Village of Coleman as a fully licensed Building Inspector. Figas asked if the Village of Wausaukee is required to have a Building Inspector. Buschman stated that for new constructions, it is mandatory. Figas went on to question whether the Village or the contractor had to provide the Inspector. Buschman answered that most Villages in the area hire a UDC (Uniform Dwelling Code) firm to do their new home constructions. Figas asked what the procedure would be to obtain a building permit for a new home in the Village if an Inspector was hired. Buschman stated that there would be a zoning permit issued by the Village for water/sewer. From there, it would go to a UDC Inspection Agency who would take care of the rest of the permits. Buschman recommended an in-house zoning administrator to do the day-to-day inspections. He added that the in-house candidate could get licensed to inspect new homes by simply studying the code book and taking a test. Townsend stated that his concern with hiring a contractor is price. He said we don't want to chase away possible new development in the Village. Buschman offered to assist in training an in-house candidate if the Board wanted to go that route. He stated that the position can do a lot of good in terms of making sure small projects are up to code, and even issuing citations if necessary. Radtke asked if the citations issued by the in-house Inspector can go right to County Court. Buschman stated he is rather certain the Village would have to have a Municipal Judge. Townsend told the Committee that after looking through the information provided and speaking with various contractors, he is leaning toward Jane Meissner. Figas added that Meissner would bill that customer, collect the fee, and then issue the Village a check. Parkansky stated that all the contractors she has spoke with say that Jane is easy to work with and very flexible in terms of fees. Townsend stated that he really likes the idea of having someone who knows building codes, ordinances, etc. inspecting new constructions in the Village. He mentioned that Meissner is priced a bit higher than Independent Inspections, but again mentioned her flexibility. Figas stated that there was a Village resident interested in being the Building Inspector, and she believes everyone should get the same opportunity to bid the job. Figas asked that Committee if they were all in agreement about hiring an inspector for new constructions only, to which the Committee said yes. Townsend stated that he would like to see the permits issued by the Village, all money collected by our office, and the Village pay the Inspector instead of vice versa. He stated that it would allow the Village to maintain control and independence. He went on to say that he would prefer that the Village did not sign a contract with any one agency, but rather bid the jobs out as they come up. After a brief discussion about the various contractors, the Committee's recommendation to the Village Board is an independent contractor, no signed contracts, and training an in-house inspector. Townsend suggested setting a price and then making a list of contractors that would be willing to do the work for that amount of money. If a new construction went up, any contractor on the list could be called.
4. Adjourn – Julie Parkansky made a motion seconded by Rosie Figas to adjourn at 7:10 pm. Motion carried.

Posted on 10/03/08
at 12:00 pm by (SP)

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