

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, JULY 9TH, 2008
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

7:00 PM

MINUTES

1. Call to Order – President Clark Caine called the meeting to order at 7:14 pm. Village Trustees present were Hilbert Radtke, Rosie Figas, Jerry Wojcik, Jeff Townsend, Randy Schmidt, and Julie Parkansky. Also present were Village Treasurer Sara Pullen, Street Supervisor Darryll Schmidt, Village Water/Sewer/Streets Assistant Pat Schmidt, Village Office Assistant Jenni Aide, Darren Story from Northeast Asphalt, Mark Girard from Coleman Engineering, and Planning Commission member Ann Hartnell. Village residents present were Joellen Simpson, Ray Gordon, and Brian Hartnell.
2. Approval of Agenda – President Caine asked that item ‘f’ under Old Business be moved in front of item ‘a’. Jeff Townsend made a motion to approve the agenda with that change seconded by Julie Parkansky. Motion carried.
3. Audience to Anyone Wishing to Speak – Jerry Wojcik asked why the park cameras are taking so long to be installed. Caine stated that because Cyberzone went out of business, the Village had to start over with Century Tel. New lines had to be run to the cameras and the DSL needs to be hooked up. Caine estimated that they would be up and running within three weeks. Wojcik also inquired as to whether or not the Village had advertised the red truck, the mower, and the snowplow for sale. Caine stated that the mower would not be listed for sale because Pat got it working again. As for the truck and the snowplow, Caine said he was waiting to discuss the items with Darryll first. Julie Parkansky said she received two complaints about poorly kept lawns in the Village. Hilbert Radtke said he received a complaint about the new water/sewer bills. The bills say ‘monthly’ charges instead of ‘quarterly’, there is no late fee on the bill, and there is no stated due date. Rosie Figas added that for customers with multiple properties, the bills came with no property address on them. Caine asked Jenny Aide to relay the messages to Heidi.
4. Business with Guest
 - a. Discussion/Action – Packerland Broadband franchise – The representative(s) from Packerland did not show for the meeting. Caine gave an overview of the services that Packerland will be offering in September which include DSL for \$26 per month and 80 TV stations for \$45 per month. Caine asked the Board to consider whether or not to charge a franchise fee of anywhere from 0-5%. The fee would be listed as a Village surcharge on the bill. Figas asked if the fee could be changed. Caine stated that the Board could make a change to the franchise fee once a year.
5. Motion to Approve Minutes – Regular Village Board meeting on 6/11/08 – Jerry Wojcik made a motion seconded by Randy Schmidt to approve the minutes. Motion carried.
6. Motion to Approve Bills – Jeff Townsend made a motion seconded by Rosie Figas to approve the bills as printed. Motion carried.
7. Treasurer’s Report – Jeff Townsend made a motion seconded by Randy Schmidt to approve the Treasurer’s report. Motion carried.
8. Approval of Major Purchases – Crane Engineering pumps – Tabled until the next meeting.
9. Committee Reports - none
10. Village Street and Utility Report – Darryll stated that he ordered new street signs to replace the ones the Village was missing. Wojcik asked if he went with the 6 inch signs since it will be mandatory to have the larger signs by 2012. Darryll stated that the state law only requires the larger signs be posted in areas where

the speed limit exceeds 40 mph even after the 2012 law change; therefore, he went with the 4 inch signs to save money. Darryll said that JT Electric would be at the August meeting to explain item 10 in his report pertaining to a fire protection pump. The Board had a discussion on the July 2nd vandalism in the park. Figas made a suggestion that the bathrooms be locked, and upon check-in, each camper gets a credit card type key for the restroom. Wojcik and Townsend both encourage the speedy installation of the cameras to catch the vandals in the act. Darryll asked and received the Board's approval to replace the broken toilet in the park restroom. Jerry Wojcik made a motion seconded by Jeff Townsend to approve the Village Street and Utility Report. Motion carried.

11. President's Report – Caine told the Board that the BOR was held on July 1st and that there were no objections. He explained that the assessed value went up by \$185,000. This number does not include sales or manufacturing. Caine stated that Jerry's Market contracts should be done in the next few weeks. He went on to discuss the warehouse stating that as soon as the drawings come back from the architect, he is going to put it up for bid, and after they come in a special meeting will be held to open them. Caine added that the survey came back and it shows a street exists behind the Village Hall called Sedonie Street. This street is 30 feet wide and was originally intended to be an extension of Elizabeth Street to service the back lots. Caine said he thinks the warehouse should be set just slightly off this road. Caine also commented on the old school situation. He stated that Chuck Edlebeck is currently working with the DNR and waiting on a quote from K&K Construction.

12. Old Business

- a. Discussion/Action – Bid opening for Orlando Drive – The bid from Northeast Asphalt was for \$49,140. This includes manhole adjustments of \$235 each and water valve adjustments of \$140 each. Caine asked representative Darren Story how soon they could start. Story replied that they could start as soon as 10 days. Jeff Townsend made a motion seconded by Hilbert Radtke to accept the bid. Motion carried.
- b. Discussion/Action – Sewer Ordinance – Caine explained that the ordinance is just to put our regular procedures down on paper, accept, and approve them because the Village has never had the information in document form. Randy Schmidt made a motion seconded by Julie Parkansky to approve the Sewer Ordinance. Motion carried.
- c. Discussion/Action – Sewer Rate Increase – Caine began by giving the Board profit and loss reports for both water and sewer. He explained that Water is doing ok, even though it shows a loss of \$5,768.73, because \$10,000 has not been added to hydrant rental income yet and water usage was down for the spring quarter. He assured the Board that the upcoming quarter will bring much higher profits for Water. Other factors contributing to the negative balance on paper are very large repair bills for water mains and shut off valves, a \$6,000 charge for meter testing, and \$20,000 in depreciation. Sewer, Caine explained, is showing a loss of \$11,961.56 which does include \$40,000 in depreciation. He added that Sewer has a \$90,000 loan payment due for each of the next five years. After explaining a few more figures, Caine suggested to the Board raising the Sewer rates by at least 10% stating that the average home would be affected by only about \$35 per year. Some suggestions were made on how the Village could possibly save money on repairs and maintenance. Caine stated he'd like to see Darryll and Pat replace the hydrants themselves or possibly just dig the hold and eliminate the excavating costs. Radtke and Townsend both agreed that if anything were to go wrong, keeping MJB on the job would end up being more cost effective in the long run since they have all the appropriate equipment at the job site and they are insured. Rosie Figas made a motion seconded by Randy Schmidt to increase the Sewer rates by 10% effective July 1st, 2008. Motion carried.
- d. Discussion/Action – Cedar Street proposal – Caine stated that no action would be taken at this time, but Mark Girard from Coleman Engineering was present to provide further information and answer any questions the Board might have. Caine added that he is going to proceed with the Wetland study that was approved at the last meeting. Girard explained that the mitigation ratio should be 1½ to 1. He recommended filling out the appropriate application and meeting with the DNR to

determine whether or not the project can move forward. Girard added that having a detour as opposed to one lane open in the construction zone saves 30% on costs. For this particular job, that could be a savings of \$500,000 dollars. Townsend stated he wanted accurate numbers as opposed to estimates. Girard stated that he will be putting together the application and request a meeting with the DNR.

- e. Discussion/Action – Approval from DOT for curb by Ranger City – Townsend stated that the DOT has approved the curb project.
- f. Discussion/Action – Quotes on cement for curb by Ranger City – Darryll stated that MJB’s quote for the curb was \$2,750. Townsend made a motion seconded by Randy Schmidt to approve the quote and start the job. Motion carried.

13. Approval of Permits/Licenses

- a. Temporary Class B Retailers License –St. Augustine Catholic Church/ August 10, 2008 – Jerry Wojcik made a motion seconded by Hilbert Radtke to approve the temporary retailer’s license. Motion carried.
- b. Renewal Operator’s License – Nancy Fendry – Rosie Figas made a motion to approve the operator’s license seconded by Hilbert Radtke. Motion carried.
- c. Operator’s License – Virginia Taylor/BP – Julie Parkansky made a motion seconded by Jerry Wojcik to approve the operator’s license. Motion carried.
- d. Building Permit – Lorie Debakker/ Garage/ 821 Polk Street – Julie Parkansky made a motion to approve the building permit seconded by Jeff Townsend. Motion carried.
- e. Driveway Permit – Lorie Debakker/ 821 Polk Street – Julie Parkansky made a motion seconded by Jeff Townsend to approve the driveway permit. Motion carried.

14. New Business

- a. Discussion/Action – Street light for the American Legion Memorial – Jeff Townsend made a motion to provide a street light for the American Legion Memorial seconded by Jerry Wojcik. Motion approved.
- b. Discussion/Action – Building Inspector – Tabled until next meeting.

15. Additional Business – Convene to closed session per Wis State Statute 111.321, 111.322, 111.335 to discuss reconsideration of denied operator’s license – Caine stated that there was no need to convene to closed session. After reviewing the new information, Townsend made a motion seconded by Radtke to approve Codi Kapczynski’s application for an operator’s license.

16. Adjourn – Julie Parkansky made a motion to adjourn the meeting at 8:37 pm seconded by Jeff Townsend. Motion carried.

Posted on 8/11/08
at 11:00 am by (SP)

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS