

**VILLAGE OF WAUSAUKEE
VILLAGE BOARD MEETING
WEDNESDAY, JUNE 11TH, 2008
WAUSAUKEE VILLAGE HALL
428 HARRISON AVENUE**

7:00 PM

MINUTES

1. Call to Order — President Clark Caine called the meeting to order at 7pm. Village Trustees present were Julie Parkansky, Randy Schmidt, Jeff Townsend, Jerry Wojcik and Hilbert Radtke. Trustee Rosalyn Figas was not present. Also present were Village Treasurer Sara Pullen, Village Clerk Toshia Ranallo, Deputy Clerk Treasurer and Water/Sewer Clerk Heidi Jeske, Street Supervisor Darryll Schmidt, Water/Sewer Operator Pam Aide, Village part-time employees Dave Heritsch, Pat Schmidt and Village help Travis Blaszczyk. Village residents present were Joellen Simpson, Ann Hartnell, Pat Brian, Ray Gordon, Chuck & Sharon Edelbeck, Wausaukee Librarian Karen Kortbein, Mark Gerard from Coleman Engineering and Shirley Pruhdum from The Peshtigo Times.
2. Approval of Agenda — Hilbert Radtke made a motion seconded by Jerry Wojcik to approve agenda. Motion carried
3. Audience to Anyone Wishing to Speak — Trustee Jerry Wojcik asked if Coggins (Village Attorney) had a chance to look over the agreements on Jerry's Market. President Caine stated he would have them back from Coggins within the next few days. Trustee Wojcik also asked if Cyberzone were going out of business. President Caine responded that Cyberzone was no longer providing high speed internet to residents in The Village because it is not economically feasible for them to keep it.
4. Business with Guest
 - a. Discussion/Action – Friends of The Library (update on Main Street Location) — Pat Brian from the Friends of The Library gave an update on the potential new building for the library, located in Kenny Gocht's building on Main Street. Brian stated that Mark Merrifield, the library director for Nicolet Federated Library Systems out of Appleton, had concerns about the stability of the floor. He said that it being an aged building, he would like an architectural engineer come look at the structure. Brian stated that the next step was to have Mike Dura come and inspect. Brian stated that Dura said the area is good and dry, and the crawl space would need extra reinforcement. Brian added that the next procedures would be Mark Merrifield from Nicolet and Jennifer Feely (Director in Marinette) meet to discuss specifics for what the library would need. Then Merrifield and Feely would give a report to Mr. Gocht. Brian added that future plans were to have 3 additional computers with internet access. Brian expressed that she has been getting positive feedback from the community.
5. Motion to Approve Minutes – Regular Village Board meeting on 5/14/08 — Jerry Wojcik made a motion seconded by Randy Schmidt to approve minutes as printed. Motion carried.
6. Motion to Approve Bills — Trustee Townsend asked if outside testing service bills that The Village receives, have slimmed down yet. President Caine stated that as of a week ago, The Village has become certified, and that the board will no longer see these bills coming in. Caine stated that, although the Village **will** have to do some quarterly tests which would require in using an outside service. President Caine added that Pam Aide has now passed and is a certified Sewer & Water Operator. Caine added that as of a year ago The Village did not have an operator and now The Village has two. Pam Aide and Heidi Jeske. Jeff Townsend made a motion seconded by Hilbert Radtke to approve the bills. Motion carried. Trustee Parkansky had a question about the clothing allowance. Parkansky referred to a receipt handed in by Heidi Jeske and questioned what the Board considers work clothes. Parkansky added that she sees questionable items on the receipt and would like The Board to verify what is covered. President Caine stated that we have always had issues in the past in what is covered. Caine added that he would like to propose, to forget about receipts and pay the employees there clothing allowance up front. Caine stated that he would like to pay half of the year

allowance in June and the other half in December. Trustee Hilbert Radtke added that The Village would have to change the employee handbook. Parkansky stated that the existing handbook states that all clothing receipts must be approved by The Board. Caine stated that he would have the handbook updated.

7. Treasurer's Report — Randy Schmidt made a motion seconded by Jeff Townsend to approve the Treasurer's Report. Motion carried.
8. Approval of Major Purchases — none
9. Committee Reports — none
10. Village Street and Utility Report — Jerry Wojcik made a motion seconded by Hilbert Radtke to approve Village Street and Utility Report. Motion carried.
11. President's Report — President Caine stated that Open Book is set for June 18th from 12pm to 2pm, and Board of Review is set for July 1st from 4pm to 6pm. The Board also set the Public Notice Hearing for re-zoning Southview for July 9th at 6pm.
12. Old Business
 - a. Discussion/Action – Sewer ordinance — Jeske stated that she will have a complete sewer ordinance for the board next meeting. Tabled for next meeting.
 - b. Discussion/Action – Sex Offender Map — Resident Joelen Simpson has created a map for restrictions for where offenders can live based on where children are known to congregate, per Village ordinance Title 9 Chapter 8 Section 9-8-3. President Caine stated that he will submit the map to the attorney, and then bring it to the Board for approval. Tabled for next meeting.
 - c. Discussion/Action – Cedar Street proposal — President Caine introduced Chuck & Sharon Edelbeck, and also Mark Gerard who is the engineer in charge of the development. Gerard stated that they have been hired by the state for this reconstruction. Gerard stated that he is working on possible grants for this project. Chuck Edelbeck stated that he has 40 acres of highland and The Village has his blessing to use his property for fill for the project at no charge. Gerard stated that they will start surveying within the next three weeks. President Caine stated that The Village needs to fine tune the numbers and table this matter for next meeting.
 - d. Discussion/Action – Humane Officer state laws — After a short discussion Randy Schmidt made a motion seconded by Hilbert Radtke to change The Village ordinance, stating not to require a Village Humane Officer. Motion carried.
 - e. Discussion/Action – Approval from DOT for curb by Ranger City — Trustee Townsend stated that were waiting on approval from DOT. Matter tabled.
 - f. Discussion/Action – Investments vs. Debts (Coggins approval) — Randy Schmidt made a motion seconded by Jeff Townsend to pay off water debt with a loan to the Village for 4.5% for 10 years. Motion carried.
 - g. Discussion/Action – Village pickup truck — Jerry Wojcik made a motion seconded by Hilbert Radtke to buy a 1992 GMC 4wheel drive pickup truck with plow for \$2500. Motion Carried.
 - h. Discussion/Action – Bid opening for Orlando Drive — Tabled for next meeting.
13. Approval of Permits/Licenses
 - a. Closing Street Permit – Rosalyn Figas/July 4th & 5th Church Street - From Perch Lake Rd to Maple Street — Jerry Wojcik made a motion seconded by Randy Schmidt to grant approval for closing of Church street on July 4th and 5th. Motion carried.

- b. Retailer's License Class A Renewal – Julie Parkansky made a motion seconded by Jeff Townsend to approve all Class A Renewals. Motion carried.
 - 1. Exxon Quik Stop
 - 2. Wausaukee LaFaive Corp.(BP)
 - 3. Citgo Quik Food Mart
 - 4. Smith's 141 Super Market

- c. Retailer's License Class B Renewal – Jerry Wojcik made a motion seconded by Jeff Townsend to approve all Class B renewals. Motion carried.
 - 1. Hoover's Prime Tyme
 - 2. Chippewa LLC
 - 3. Newingham's Supper Club
 - 4. Wausaukee Bowl

- d. Temporary Retailers License
 - 1. Wausaukee Fire Department/ 4th of July Celebration – Randy Schmidt made a motion seconded by Jeff Townsend to approve temporary retailers license for Wausaukee Fire Department. Motion carried.

- e. Cigarette License – Julie Parkansky made a motion seconded by Hilbert Radtke to approve all cigarette licenses. Motion carried.
 - 1. Exxon Quik Stop
 - 2. Chippewa LLC
 - 3. Citgo Quik Food Mart
 - 4. Wausaukee LaFaive Corp (BP)
 - 5. Smith's 141 Super Market

- f. Renewal Operator's License – Jeff Townsend made a motion seconded by Julie Parkansky to approve all but one operator's license. Motion carried.
 - 1. Ashlie Martinson/BP – Approved
 - 2. Susan Champagne/BP – Approved
 - 3. Kandiane White/BP – Approved
 - 4. Jamie Maxwell/BP – Approved
 - 5. Pauline Wallschlaeger/BP – Approved
 - 6. Tammy Zahorik/BP – Approved
 - 7. Karen Johnson/BP – Approved
 - 8. Teri Edlebeck/Hoovers – Approved
 - 9. Joan Jansen/Hoovers – Approved
 - 10. Tammi Schlies/Hoovers – Approved
 - 11. Paul Zak/Hoovers – Approved
 - 12. April Benjamin/Hoovers – Approved
 - 13. Cory Carpenter/Hoovers – Approved
 - 14. Jeanette Bricks/Hoovers – Approved
 - 15. Elizabeth Mattison/Newingham's – Approved
 - 16. Jennifer Newingham/Newingham's – Approved
 - 17. Dawn Burnside/Newingham's – Approved
 - 18. Melody Arndt/Newingham's – Approved
 - 19. Merrie Graves/Newingham's – Approved
 - 20. Annette Mayer/Exxon – Approved
 - 21. Lisa Ulsh/Exxon – Approved
 - 22. Amanda Anderson/Exxon – Approved
 - 23. Vicki Perry/Exxon – Approved
 - 24. Tiffany Manowski/Exxon – Approved
 - 25. Diana Wright/Exxon – Approved

26. Christine Oldham/ Smith's — Approved
27. Krist Atanasoff/Citgo — Approved
28. Joan Falkenrath/Citgo — Approved
29. Karen Miller/Citgo — Approved
30. Codi Kapczynski/Citgo — Denied
31. Sharon Zak/Citgo — Approved
32. Debra Stumbris/Citgo— Approved
33. Misty Quistorf/Citgo — Approved
34. Kim Orlando/Chippewa — Approved
35. Anita Brown/Chippewa — Approved
36. Kathryn Menor/Chippewa — Approved
37. Tanya Werner/Chippewa — Approved
38. Tracy Messar/Chippewa — Approved
39. Roxanne Kopp/Chippewa— Approved
40. Jasen Wolff/Chippewa — Approved
41. Amanda Orlando/Chippewa — Approved
42. Joe Schlies/Wausaukee Bowl — Approved
43. Suzette Schlies/Wausaukee Bowl — Approved
44. Jessica Geller/Wausaukee Bowl — Approved

- g. Temporary Operator's License – Harry Tischendorf/ 4th of July Celebration — Julie Parkansky made a motion seconded by Hilbert Radtke to approve temporary operator's license. Motion carried.
- h. Building Permit – Matt Edwin/ Garage — Julie Parkansky made a motion seconded by Jeff Townsend to approve building permit. Motion carried.
- i. Building Permit – Don Kantner/Railings — Julie Parkansky made a motion seconded by Jeff Townsend to approve building permit. Motion carried.
- j. Building Permit – Darryll Schmidt/Pool deck/ replacing windows — Julie Parkansky made a motion seconded by Jeff Townsend to approve building permit. Motion carried.

14. New Business

- a. Discussion/Action – Quotes on cement for curb by Ranger City — Tabled
- b. Discussion/Action – Don Kantner applying for Façade Improvement Program - 620 Main Street — Jeff Townsend made a motion seconded by Jerry Wojcik to approve grant. Motion carried.
- c. Discussion/Action – Packerland Broadband franchise fee — President Caine stated that a new internet, cable, and telephone provider will be here by September 1st. Caine stated that Packerland Broadband said in order to stay competitive, they would prefer that The Village NOT charge a franchise fee. Caine stated that he will have a representative here next meeting for further information. Tabled for next meeting.
- d. Discussion/Action – Sewer Rate Increase — President Caine stated that he would like to have a 10% increase in sewer rates. Trustee Townsend asked what a typical household usage was for a year. Caine stated that for a year, an increase would be approximately \$35.00. President Caine referred to a survey of neighboring towns and villages. Wausaukee on an average household usage is \$349.32. Niagra is \$403.70. Pound is \$663.94. Tomahawk is \$476.89. Peshtigo is \$279.00. Oconto Falls is \$376.55. Ootsburg is \$403.70. Trustee Schmidt asked when the last time The Village has raised the sewer rates. President Caine asked previous President Ray Gordon if he had remembered when the last time the rates were increased, and they both agreed it has been some time. Trustee Townsend asked if he could bring it to accounting for updated figures. Caine stated he would have the figures for next meeting. Matter table for next meeting.

- e. Discussion/Action – Cross connection ordinance amendment – Water/Sewer Clerk Heidi Jeske stated that she would like to have the sewer ordinance updated and add the cross connection amendment. Jeff Townsend made a motion seconded by Julie Parkansky to adopt amendment and send to the attorney. Motion carried.
 - f. Discussion/Action – Building Inspector – Matter tabled for next meeting.
 - g. Discussion/Action – 2007 CCR Certification – Jerry Wojcik made a motion seconded by Hilbert Radtke to post certifications at Décor and publish in the Peshtigo Times. Motion carried.
 - h. Discussion/Action – Compliance Maintenance Resolution – Randy Schmidt made a motion seconded by Jeff Townsend to approve Compliance Maintenance Resolution as printed. Motion carried.
15. Additional Business – Convene to closed session per Wis State Statute 19.85(1)(b) to discuss employee hiring. President Caine called the meeting into closed session. Jeff Townsend made a motion seconded by Jerry Wojcik to reconvene to open session. President Caine conducted a roll call. The following Village Trustees were present. Julie Parkansky, Randy Schmidt, Jeff Townsend, Jerry Wojcik, and Hilbert Radtke. Trustee Rosalyn Figas was not present. President Caine stated that as a result in closed session The Village will not take action in hiring any new employees.
16. Adjourn – Jerry Wojcik made a motion seconded by Jeff Townsend to adjourn at 8:45pm. Motion carried.

Posted on 6/6/08
At 11:00 am by (TR)

PLEASE NOTE: UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, PLEASE CONTACT THE VILLAGE CLERK WITHIN TWO BUSINESS DAYS
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